





**Brighton & Hove
City Council**

Overview & Scrutiny

Title:	Adult Social Care & Housing Overview & Scrutiny Committee
Date:	22 October 2009
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Meadows (Chairman), Wrighton (Deputy Chairman), Allen, Barnett, Janio, Pidgeon, Taylor and Wells
Contact:	Giles Rossington Senior Scrutiny Officer 291038 kath.vlcek@brighton-hove.gov.uk

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AGENDA

Part One	Page
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27. PROCEDURAL BUSINESS (copy attached).	1 - 2
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28. MINUTES OF THE PREVIOUS MEETING Draft minutes of the meeting held on 03 September 2009 (copy attached).	3 - 8
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29. CHAIRMAN'S COMMUNICATIONS

30. PUBLIC QUESTIONS
None have been received.

31. LETTERS FROM COUNCILLORS AND NOTICES OF MOTION

A letter has been received from Councillor Christine Simpson:

"I am writing to ask that a request be put to the Adult Social Care and Housing Overview and Scrutiny Committee, or the Overview and Scrutiny Commission to examine, as a matter of urgency, the financial position of the Housing Revenue Account and the impact on responsive repairs, voids, emergency repairs and Decent Homes work.

It is alarming to hear that some budgets in these areas have been spent to a point where work for the rest of the financial year will be curtailed. I feel that the council needs to understand how this position has been reached half way through the financial year and why the situation has been concealed from councillors and our council tenants.

Councillors' casework is beginning to show that promised repairs are being put off until after April 2010 and tenants have even been told that no more Health and Safety works will be carried out at this time.

The Scrutiny Review or Panel should also look at what should be done to recover from this position."

Yours sincerely

Christine Simpson

Labour Councillor Hollingdean and Stanmer Ward

ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE

32. MEMBER TRAINING SESSION ON THE RESOURCE ALLOCATION SYSTEM

Training session.

33. MENTAL HEALTH SERVICES AND COMMISSIONING STRATEGY

Further information on plans to develop mental health commissioning in the city (discussion).

34. SOCIAL CARE GREEN PAPER

Additional information on local consultation in relation to the Green Paper on Social Care (discussion).

35. DECENT HOMES

9 - 16

Report of the Director of Adult Social Care and Housing (copy attached).

Contact Officer: Nick Hibberd

Tel: 293756

Ward Affected: All Wards;

36. ANNUAL SAFEGUARDING REPORT

17 - 80

Report of the Director of Adult Social Care & Housing (copy attached).

Contact Officer: Karin Divall

Tel: 29-4478

Ward Affected: All Wards;

37. ITEMS TO GO FORWARD TO CABINET OR THE RELEVANT CABINET MEMBER MEETING

38. ITEMS TO GO FORWARD TO COUNCIL

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Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Kath Vlcek, (290450, email kath.vlcek@brighton-hove.gov.uk) or email scrutiny@brighton-hove.gov.uk

ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE

Date of Publication - Wednesday, 14 October 2009

Agenda Item 27

To consider the following Procedural Business:

A. Declaration of Substitutes

Where a Member of the Committee is unable to attend a meeting for whatever reason, a substitute Member (who is not a Cabinet Member) may attend and speak and vote in their place for that meeting. Substitutes are not allowed on Scrutiny Select Committees or Scrutiny Panels.

The substitute Member shall be a Member of the Council drawn from the same political group as the Member who is unable to attend the meeting, and must not already be a Member of the Committee. The substitute Member must declare themselves as a substitute, and be minuted as such, at the beginning of the meeting or as soon as they arrive.

B. Declarations of Interest

- (1) To seek declarations of any personal or personal & prejudicial interests under Part 2 of the Code of Conduct for Members in relation to matters on the Agenda. Members who do declare such interests are required to clearly describe the nature of the interest.
- (2) A Member of the Overview and Scrutiny Commission, an Overview and Scrutiny Committee or a Select Committee has a prejudicial interest in any business at a meeting of that Committee where –
 - (a) that business relates to a decision made (whether implemented or not) or action taken by the Executive or another of the Council's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken the Member was
 - (i) a Member of the Executive or that committee, sub-committee, joint committee or joint sub-committee and
 - (ii) was present when the decision was made or action taken.
- (3) If the interest is a prejudicial interest, the Code requires the Member concerned:
 - (a) to leave the room or chamber where the meeting takes place while the item in respect of which the declaration is made is under consideration. [There are three exceptions to this rule which are set out at paragraph (4) below].
 - (b) not to exercise executive functions in relation to that business and

(c) not to seek improperly to influence a decision about that business.

(4) The circumstances in which a Member who has declared a prejudicial interest is permitted to remain while the item in respect of which the interest has been declared is under consideration are:

- (a) for the purpose of making representations, answering questions or giving evidence relating to the item, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise, BUT the Member must leave immediately after he/she has made the representations, answered the questions, or given the evidence;
- (b) if the Member has obtained a dispensation from the Standards Committee; or
- (c) if the Member is the Leader or a Cabinet Member and has been required to attend before an Overview and Scrutiny Committee or Sub-Committee to answer questions.

C. Declaration of Party Whip

To seek declarations of the existence and nature of any party whip in relation to any matter on the Agenda as set out at paragraph 8 of the Overview and Scrutiny Ways of Working.

D. Exclusion of Press and Public

To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is confidential and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

AGENDA ITEM 28

BRIGHTON & HOVE CITY COUNCIL

ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE

5.00PM 3 SEPTEMBER 2009

COMMITTEE ROOM 1, BRIGHTON TOWN HALL

MINUTES

Present: Councillors Meadows (Chairman); Wrighton (Deputy Chairman), Allen, Barnett, Janio, Pidgeon, Wells and Randall

Co-opted Members:

PART ONE

15. PROCEDURAL BUSINESS

15A. Declarations of Substitutes

15.1 Councillor Bill Randall announced that he was attending as substitute for Councillor Keith Taylor

15B. Declarations of Interest

15.2 Councillor Geoff Wells and Councillor Bill Randall announced that they sat on the Local Development Vehicle (LDV) and might therefore have to declare a personal interest if the LDV was discussed.

15C. Declarations of Party Whip

15.3 There were none.

15D. Exclusion of Press and Public

15.4 In accordance with section 100A(4) of the Local Government Act 1972, it was considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in section 100I (1) of the said Act.

15.5 RESOLVED – That the press and public be not excluded from the meeting.

16. MINUTES OF THE PREVIOUS MEETING

- 16.1 It was noted that, at the last ASCHOSC meeting, members had resolved to invite a representative of NHS Brighton & Hove to the next committee meeting to answer questions relating to the commissioning of mental health services and the future use of the Nevill Hospital site. No NHS Brighton & Hove officer had in fact been invited to attend the September 03 meeting, and members agreed that this should be arranged for a future date (October 2009).
- 16.2 **RESOLVED** - That the minutes of the meeting held on 18 June 2009 be approved and signed by the Chairman.

17. CHAIRMAN'S COMMUNICATIONS

- 17.1 The Chair noted that an article critical of aspects of the council's housing allocation policy had appeared recently in a local publication, and that she was concerned by the accusations made, which she felt merited a full investigation.
- 17.2 The Chair asked the Director of Adult Social Care and Housing for an update on the progress of the recommendations of the ad hoc panel on students in the community, and was told that the panel report had been considered by the Strategic Housing Partnership, with most recommendations incorporated into the forthcoming student housing strategy.
- 17.3 There was some uncertainty concerning when Cabinet would formally consider the ad hoc panel recommendations (as distinct from considering the completed Student Housing Strategy), and the Director of Adult Social Care and Housing offered to establish when this matter would be considered.
- 17.4 The Chair and the Deputy Chair expressed their dissatisfaction with the time taken for Cabinet to consider the ad hoc panel recommendations in this instance.
- 17.5 The Chair informed members that Brighton & Hove had been successful in obtaining national funding to pilot some aspects of dementia care, and congratulated all those involved in the bidding.

18. PUBLIC QUESTIONS, LETTERS FROM COUNCILLORS AND NOTICES OF MOTION

- 18.1 There were none.

19. MEMBER TRAINING SESSION ON THE NEW PERFORMANCE ASSESSMENT FRAMEWORK

- 19.1 The training session was introduced by Philip Letchfield, Interim Head of Adult Social Care and Performance.

19.2 Members asked questions on subjects including relations with the Brighton & Hove Local Involvement Network, relations with city Carers, and public access to inspection reports.

20. PERFORMANCE REPORTS FROM ADULT SOCIAL CARE & FROM HOUSING

20.1 The Interim Head of Adult Social Care (ASC) and Performance explained that, although ASC performance had been scheduled for discussion at this meeting, it in fact made more sense to address the issue at a later date, as the Care Quality Commission is still in the process of assessing much of the relevant performance data.

20.2 Nick Hibberd, Assistant Director, Housing Management, answered questions on Housing Management performance. These included questions relating to the council's door replacement programme; the shift from measuring process to measuring outcomes in terms of Housing Management performance (e.g. assessing tenant satisfaction with repairs rather than just recording how quickly a repair was made); liaison with ASC and health partners when supporting vulnerable tenants; and the rate of non-compliance with gas safety checks.

20.3 Members congratulated Mr Hibberd, and John Austin-Locke (the report author) on the improved performance of Housing Management and on the clear and comprehensive report placed before the committee.

20.4 RESOLVED – That the recommendations be agreed.

21. UPDATE ON GREEN PAPER ON FUNDING SOCIAL CARE

21.1 This item was introduced by Joy Hollister, Director of Adult Social Care and Housing.

21.2 Members stressed how important it was for local people to be involved in these discussions about the future funding of social care and asked the Director of Adult Social Care and Housing to do all she could to ensure that city residents were made aware of the Green Paper and given an opportunity to participate in the debate.

21.2 Members did not wish to submit their opinions as an Overview & Scrutiny committee, preferring to respond to the Green Paper via their political groups or via a formal Council response (it was not clear whether such a response was planned).

21.3 RESOLVED – That the report be noted and a further report prepared for the next ASCHOSC meeting, providing details of developments regarding the Green Paper.

22. DISCUSSION PAPER ON PROPOSED FINANCIAL INCLUSION POLICY

22.1 This item was introduced by Nick Hibberd, Assistant Director, Housing Management.

22.2 Members welcomed the efforts made by the council to support people at risk of financial exclusion. Members were particularly pleased with initiatives to incentivise tenants to pay their rent on time, with 'financial health-checks' and with a scheme to advise tenants about 'doorstep' lenders (and in some instances to help people renegotiate loans with these lenders).

22.3 **RESOLVED** – That the report be noted.

23. PROGRESS REPORT ON REABLEMENT SCHEME

23.1 Karin Divall, Assistant Director, Adult Social Care, presented this item.

23.2 Members were informed that people who had undergone re-ablement would have their needs assessed annually. People who developed other difficulties could report these problems via the city's Access Point.

23.3 Ann Hagan, General Manager, ASC, told members that there were longstanding issues in running evening care services due to difficulties in recruiting and retaining staff willing to work these hours. The city commissioners were working to solve this problem.

23.4 **RESOLVED** – That the report be noted.

24. LEARNING DISABILITY PARTNERSHIP BOARD ACTION PLAN

24.1 This item was introduced by Diana Bernhardt, Head of Supported Housing.

24.2 In answer to questions concerning the planned Learning Disability (LD) Register, members were told that the register would be voluntary and would seek to list current and potential service users (including people who had a LD but who might not achieve the eligibility threshold for receiving support). Negotiation was ongoing regarding which local partner should host the register.

24.3 The Chair stated that she believed the Learning Disability Partnership Board should be commended for its recent work./

24.4 **RESOLVED** – That the report be noted.

25. ITEMS TO GO FORWARD TO CABINET OR THE RELEVANT CABINET MEMBER MEETING

25.1 There were none.

26. ITEMS TO GO FORWARD TO COUNCIL

26.1 There were none.

The meeting concluded at Time Not Specified

Signed

Chair

Dated this

day of

Subject:	<i>Meeting Decent Homes in Council Housing. Progress Report</i>		
Date of Meeting:	22 nd October 2009		
Report of:	<i>Director of Adult Social Care & Housing</i>		
Contact Officer:	Name:	<i>Nick Hibberd</i>	Tel: 29-3756
	E-mail:	nick.hibberd@brighton-hove.gov.uk	
Wards Affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 This report provides Adult Social Care & Housing Scrutiny Committee with an update on progress towards meeting the Decent Homes Standard in council housing.
- 1.2 Meeting the decent homes standard is key element of priorities within the current Corporate plan, Sustainable Community Strategy, Local Area Agreement and Housing Strategy.

2. RECOMMENDATIONS:

- 2.1 (1) That Adult Social Care & Housing Scrutiny Committee note the progress made towards meeting the Decent Homes Standard for council housing in Brighton & Hove.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The **Corporate Plan 2008-2011** for Brighton & Hove identifies 'Providing the homes that people need' as a key element of the priority to 'Protect the environment while growing the economy'. The Plan targets include improving the quality and availability of social housing. The measure of success for this is more council houses are classified as 'decent'.
- 3.2 The **Sustainable Community Strategy** for Brighton & Hove sets out priority areas for 'creating a city of opportunities'. The Local Area Agreement is organised around these key priority areas which include 'Improving Housing and Affordability'.

3.3 The council's ambitions expressed in the **Local Area Agreement** include support for Affordable Family Housing. Key to this is ensuring that families are housed in decent, affordable homes. This includes a commitment to work together to decrease the percentage of non-decent council homes. **National Indicator 158**, which relates to reducing the percentage of non-decent homes, is one of the key 35 indicators included in our Local Area Agreement (LAA). Delivering decent council homes is also integral to achievement of a range of other LAA priorities with quality and availability of suitable housing impacting on health, education employment, social networks and communities.

3.4 Improving council homes is also central to our **Housing Strategy 2009-2014** with improvement of housing quality a key strategic priority. Poor quality housing is known to have a detrimental effect on households' health, educational and emotional wellbeing. Our Housing Strategy will work to make sure that more residents are able to live in decent high quality homes that are able to meet their changing needs.

3.5 What is the Decent Homes Standard?

3.5.1 A decent home is one which is wind and weather tight, warm and has modern facilities. A decent home meets the following four criteria:

a) It meets the current statutory minimum standard for housing

Dwellings which fail to meet this criterion are those containing one or more hazards assessed as serious ('Category 1') under the HHSRS.

b) It is in a reasonable state of repair.

Dwellings which fail to meet this criterion are those where either:

- one or more of the key building components are old and, because of their condition, need replacing or major repair; or
- two or more of the other building components are old and, because of their condition, need replacing or major repair.

c) It has reasonably modern facilities and services.

Dwellings which fail to meet this criterion are those which lack three or more of the following:

- a reasonably modern kitchen (20 years old or less);
- a kitchen with adequate space and layout;
- a reasonably modern bathroom (30 years old or less);
- an appropriately located bathroom and WC;
- adequate insulation against external noise (where external noise is a problem); and
- adequate size and layout of common areas for blocks of flats.

A home lacking two or fewer of the above is still classed as decent, therefore it is not necessary to modernise kitchens and bathrooms if a home meets the remaining criteria.

d) It provides a reasonable degree of thermal comfort

This criterion requires dwellings to have both effective insulation and efficient heating. It should be noted that, whilst dwellings meeting criteria b, c and d are likely also to meet criterion a, some Category 1 hazards may remain to be addressed. For example, a dwelling meeting criterion d may still contain a Category 1 damp or cold hazard.

3.5.2 The standard applies to all social housing – *except leasehold and shared ownership properties*. *Social housing* includes sheltered housing and non-self contained or supported housing. The Standard does not apply to Care Homes providing nursing care and regulated by the Care Quality Commission.

3.5.3 Tenants voted against large scale voluntary stock transfer in February 2007, leaving the council with a shortfall in funding to meet the Government's Decent Homes Standard by 2010. At the end of 2006/7 55.9% of our properties were non decent.

3.6 Meeting the decent homes standard: Current Position

3.6.1 Following the outcome of the tenants' stock transfer ballot, officers reviewed strategic housing options to reflect the decision that the stock will be retained by the council and identify a strategy to fund the investment gap to achieve Decent Homes Standard and meet tenant aspirations for improvements to the stock.

Two key approaches have been followed:

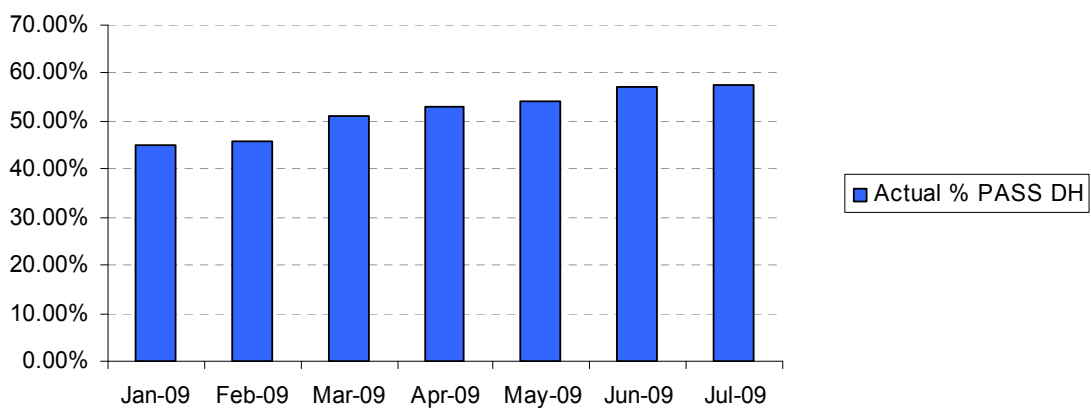
- A Procurement Strategy that would see the council enter into a long term partnership agreement for the maintenance and improvement of the council housing stock, reducing overheads and direct costs. The Procurement Strategy for the HRA stock was approved by Policy & Resources Committee on 3 April 2008, having been through Housing Management Consultative Committee and Housing Committee.
- An asset management plan, which could see the creation of a Local Delivery Vehicle that would sit outside the council to utilise HRA assets requiring reinvestment and not occupied by Secure Tenants leveraging in additional investment to improve the council housing stock.

3.7 Decent Homes Performance in 2009

3.7.1 Brighton & Hove is projecting a 9.4% reduction in the number of non-decent homes during 2009/10, which will result in a non decency level of 38.5% (61.5 decent).

Date	Actual % PASS DH	Predicted future % pass DH
01-Apr-08	43.35%	
31-Jan-09	45.19%	
28-Feb-09	45.80%	
31-Mar-09	51.11%	
28-Apr-09	52.87%	
31-May-09	53.95%	
30-Jun-09	57.16%	
31-Jul-09	57.62%	
31-Aug-09		58.75%
30-Sep-09		60.00%
31-Oct-09		61.25%
30-Nov-09		62.25%
31-Dec-09		63.25%
31-Jan-10		59.50%
28-Feb-10		60.50%
01-Apr-10		61.50%

Actual % Decent Homes



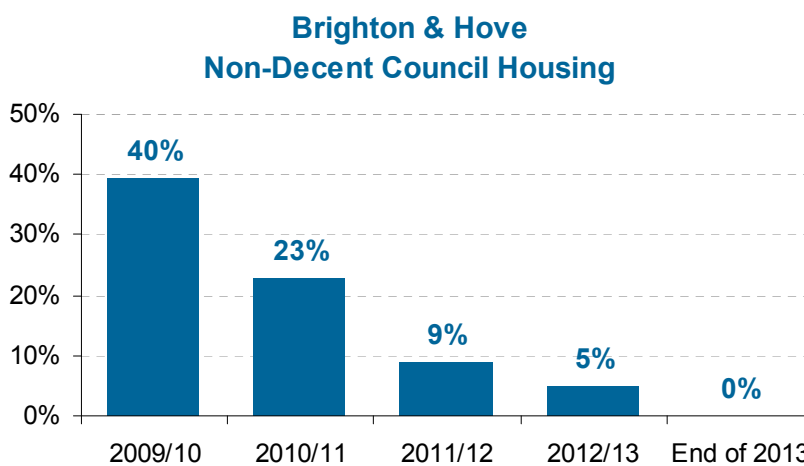
- 3.7.2 A number of programmes are underway to help us achieve decency and meet our targets during 2009/10. These include:
- A two year door replacement programme which will see the replacement of 6000 doors citywide
 - Installation of up to 400 new kitchens and 400 bathrooms during 2009/10
 - Replacing a minimum of 180 heating systems during 2009/10 focusing initially on old and inefficient boilers. This links to the kitchen and

bathroom replacement programme to ensure we identify replacements as work is undertaken

- Rewiring surveys in both common ways and individual properties. This will assist in energy efficiency through the upgrading of lighting and lighting controls
- Replacing shared bathrooms with self contained units in sheltered housing

3.8 Projections for meeting the Decent Homes Standard

3.8.1 Our projections for meeting the decent homes standard are detailed in the graph below:



3.8.2 The projected targets shown above assume that we invest the vast majority of capital spending on decency works whilst reducing responsive spending and we constantly update our stock data to ensure its accuracy. A stock condition survey to review 10% of our stock is underway for 2009/10. This will ensure the council has accurate, in depth knowledge which will enable us to target our resources effectively.

3.9 Benefits of 10 year Strategic Repairs Partnership for meeting Decent Homes

3.9.1 The Housing Procurement Strategy aims to obtain maximum efficiency from long term partnering agreements. Both capital and revenue works have been tendered as 10 year long term comprehensive partnering agreements. These will encompass capital repairs and improvements, responsive repairs and planned maintenance and associated works. In July 2009 Cabinet approved the appointment of Mears Ltd. From April 2010 the new partnering agreement to deliver the repairs and maintenance service will be in place and we will be in a strong position to deliver the remainder of the Decent Homes programme.

- 3.9.2 The key objectives of long-term partnering contracts are:
- Improved Value for Money: reduced unit repair and planned maintenance costs and consultancy fees delivering financial savings
 - Improving residents' homes: ensuring that the residents' homes are well maintained and meet the Brighton & Hove Standard (Decent Homes);
 - Improved service delivery: providing excellent customer service, getting repairs 'right first time' and demonstrating high levels of customer satisfaction;
 - Improved sustainability: a service which has minimal impact on the environment, and improves the energy efficiency and sustainability of the housing stock;
 - Community regeneration and added value: bringing additional benefits for local communities (e.g. apprenticeships and community initiatives) and supporting established local businesses.
- 3.9.3 The procurement of a 10 year strategic partnership for Housing Repairs, Refurbishment and Improvement will support the delivery of Decent Homes by 2014.
- 3.9.4 The strategic partnership with Mears Ltd enables the council to significantly reduce consultancy fees. For example by having one contractor, Mears will become very familiar with the council's stock by servicing all responsive repairs, voids and the majority of capital works. Mears will provide up to date information following visits to properties and maintaining all this information will enable the council & Mears to strategically assess future works liabilities, to identify the most efficient capital programmes, in short providing more works for the same budget.
- 3.9.5 The projected savings for capital works and consultancy using new contract rates within the partnership are £46 million over 30 years. This is £7 million more than anticipated in the HRA Business Plan 2009 -2038. The savings achieved from re roofing one property will for example enable the council to complete an additional bathroom.
- 3.9.6 Mear's commitment to continuous improvement and value for money evidenced during the evaluation should also enable the council to meet the HRA Business plan target reductions in responsive repair unit costs.
- 3.9.7 Savings made will be reinvested into Decent Homes work. The council has for example recently approved an additional £0.500 million investment with Mears, to accelerate the kitchens and bathrooms programme. The council is currently preparing a three year capital programme for agreement with Mears to ensure that the Decent Homes Standard is met by 2013.

3.10 Work outside the Decent Homes standard

3.10.1 Delivery of decent homes is a key priority, but this should not be an obstacle to landlords carrying out other work that falls outside the Decent Homes standard but achieves other local priorities such as improving the quality of the local area through environmental work to the estates, physical improvements to help design out crime or provision of disabled persons' adaptations.

3.10.2 The HRA Capital Programme budget has been set with the overall aim of 'achieving excellence in Housing Management', in accordance with the 30 year business plan and to maximise delivery of the core priorities in the new Housing Management Service Improvement Plan.

3.10.3 The capital programme responds to tenant priorities such as provision for the Estate Development Budget, energy efficiency, electrical works, sheltered accommodation improvements as well as urgent health and safety works and Decent Homes works such as kitchens, bathrooms and new doors.

3.10.4 The Planned Maintenance and Improvement Programme was increased to £19.913 million for 2009/10. This is the last planned programme before the long term partnering agreements commence in 2010 and it focuses on optimising value for money and, prioritising Decent Homes works and tenant priorities. Therefore, works in one or more of the following categories have been included in this programme:

- essential health and safety works
- proven demonstrable efficiencies ensuring value for money and increasing the level of decent homes
- tenant priority

3.10.5 This has resulted in a revised 2009/10 programme, which provides £9.460 million expenditure towards Decent Homes work enabling the council to increase the level of Decent homes to 60.5% by 31 March 2010 which means approximately 7,450 homes will be decent.

4. **CONSULTATION**

4.1 Tenant and Leaseholder involvement in delivering the decent homes programme has been key to ensure it reflects resident's expectations and aspirations. Examples of the impact of resident involvement include the following:

- The Asset Management Panel have been involved in setting the Brighton & Hove Standard which incorporates the requirements of the decent homes standard and also reflects local priorities.
- Residents selected the type of kitchen we are installing. A public display was held in June 2008 and over 200 residents attended and voted for the type of kitchen they would like to see as part of the Brighton & Hove Standard. Residents have also had the opportunity to view the

bathroom suite and doors that will be fitted as part of the replacement programme.

We are committed to keeping residents informed about our progress in meeting the standard and details of forthcoming decent homes programmes will be included in our quarterly resident magazine 'homing in' and on our website.

5. FINANCIAL & OTHER IMPLICATIONS:

5.1 Financial Implications:

The 2009/10 capital programme approved at Cabinet on 23 April 2009 included £9.460 million expenditure towards Decent Homes work with a further £0.500 million approved at Cabinet on 17 September enabling the council to accelerate the increase in level of decent homes.

Finance Officer Consulted: Sue Chapman

Date: 06 October 2009

5.2 Legal Implications:

This report is for noting only and there are no specific legal implications arising from it.

Lawyer Consulted: Liz Woodley

Date: 09 October 2009

5.3 Equalities Implications:

An equalities impact assessment of approval of Mears Ltd as the contractor for the repairs and refurbishment partnership has been carried out

5.4 Sustainability Implications:

Meeting the decent homes standard and the investment programme for Council housing contributes to the improved energy efficiency of the Council's housing stock

5.5 Crime & Disorder Implications:

None associated with this report.

5.6 Risk and Opportunity Management Implications:

The council maintains a risk register highlighting risks and how they might be allayed for all aspects of the housing procurement strategy and the local delivery vehicle.

5.7 Corporate / Citywide Implications:

SUPPORTING DOCUMENTATION

None.

ASC & Housing Overview & Scrutiny Committee

Agenda Item 36

Brighton & Hove City Council

Subject: *Annual Safeguarding Report*
Date of Meeting: 22nd October 2009
Report of: *Director, Adult Social Care and Housing*
Contact Officer: Name: *Karin Divall* Tel: 29-4478
E-mail: Karin.divall@brighton-hove.gov.uk
Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT

- 1.1 Brighton & Hove City Council produce an annual report which sets out the performance and practice across the City which aims to ensure the safety of vulnerable people.
- 1.2 The report outlines the work that has been carried out by all the City Council Partners and the work of the Multi-Agency Safeguarding Adults Board which is chaired by the designated Director of Adult Services.

2. Recommendations

- 2.1 To note the work that has been carried out by agencies across the City to safeguard vulnerable adults and to provide comments on improvements that could be made to further strengthen safeguarding work.
- 2.2 To note that this report will be presented at the Brighton & Hove Safeguarding Adults Annual Conference will take place on December 3rd 2009.

3.0 RELEVANT BACKGROUND INFORMATION

- 3.1 The Annual Report is set out in Appendix 1

4. CONSULTATION

- 4.1 None

5. FINANCIAL & OTHER IMPLICATIONS:

- 5.1 Financial Implications:
There are no direct implications arising from the recommendations of this report. The cost of safeguarding activity and training support forms part of the budget strategy of the different agencies involved.

Finance Officer Consulted: Anne Silley

Date: 12th October 2009

5.2 Legal Implications:

Safeguarding Vulnerable Adults is a key function of the Local Authority in partnership with other statutory agencies. Proper procedures for ensuring the protection of vulnerable adults by their nature have regard for individual's Human Rights as enshrined in the Human Rights Act 1998; in particular Articles 2 (Right to Life), 3 (Right to be free from degrading and inhumane treatment), 8 (Right to Privacy and Family Life) of European Convention on Human Rights. This report provides for scrutiny of the monitoring of Safeguarding procedures and comment on any improvement which in itself forms an essential part of ensuring the best possible safeguarding arrangements to be in place.

Lawyer Consulted: Sandra O'Brien

Date: 13 October 2009

Equalities Implications:

5.3 Older people, people with disabilities and mental illness can be vulnerable to abuse.

Sustainability Implications:

5.4 There are no sustainability implications.

Crime & Disorder Implications:

5.5 Vulnerable people can be subject to financial abuse and physical and sexual violence which are forms of adult abuse that are reported within the Annual Report.

Risk and Opportunity Management Implications:

5.6 The Annual report collates evidence about the issues affecting vulnerable people living in our City and explains the practice and procedures in place across different organisations to strengthen our work in safeguarding these people.

Corporate / Citywide Implications:

5.7 The report is produced on a City wide basis and includes the work of other organisations working in statutory and other organisations across the City.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

6.1 Safeguarding is a core statutory and multi-agency responsibility and it is important that there is good monitoring and oversight of performance and that this is presented publicly each year.

7. REASONS FOR REPORT RECOMMENDATIONS

7.1 To ensure that Scrutiny are advised of Safeguarding work and can contribute to developing practice.

SUPPORTING DOCUMENTATION

Appendices:

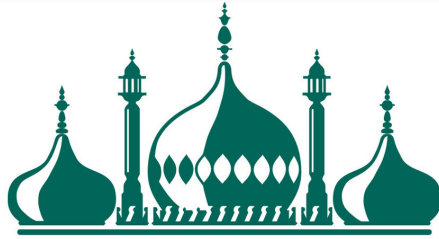
1. Safeguarding Adults Annual Report 2008/09

Documents In Members' Rooms

None

Background Documents

None



**Brighton & Hove
City Council**

SAFEGUARDING ADULTS

ANNUAL REPORT

2008/2009

Partner Organisations



South Downs Health **NHS**
NHS Trust

Brighton and Sussex **NHS**
University Hospitals
NHS Trust

Brighton and Hove City **NHS**
Teaching Primary Care Trust



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1. Introduction

2. Summary of the Year

Safeguarding Adults Summary Adult Social Care

3. Performance and Practice

Activity and performance information key points for 2008 to 2009

General Issues

Number of Alerts per Team 06/07, 07/08 and 08/09

	06/07	07/08	08/09	
OPCAT	236	253	198	↓ 22%
CLDT	115	187	193	↑ 3%
PDAT	67	83	82	↓ 1%
ICS	31	80	78	↓ 2.5%
Hospital	51	95	69	↓ 2.7%
SPT	129	135	229	↑ 41%
HIV	1	1	2	↑ 50%
Total	630	834	851	↑ 2%

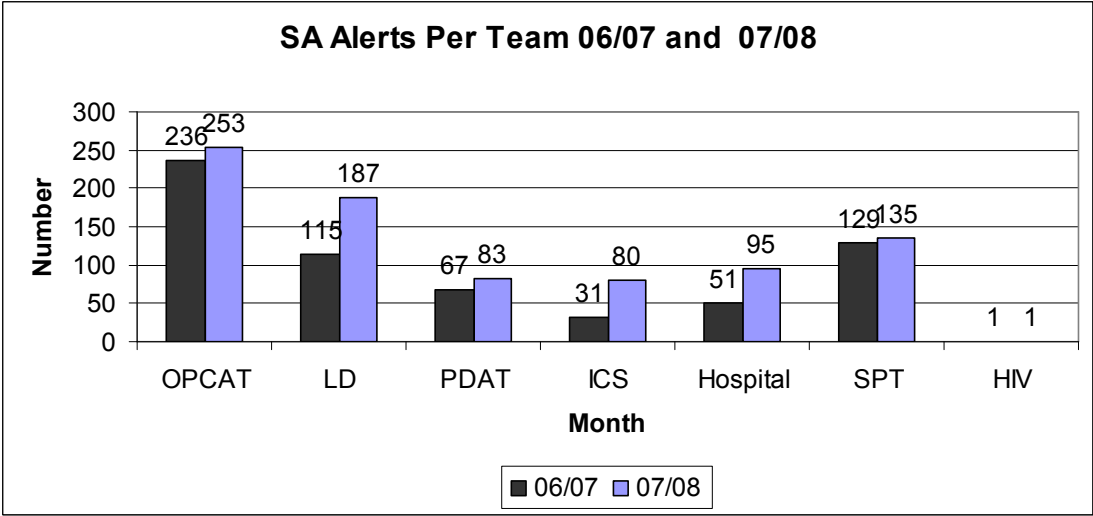
OPCAT – Older People's Community Assessment Team

CLDT – Community Learning Disability Team
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PDAT – Physical Disability Assessment Team

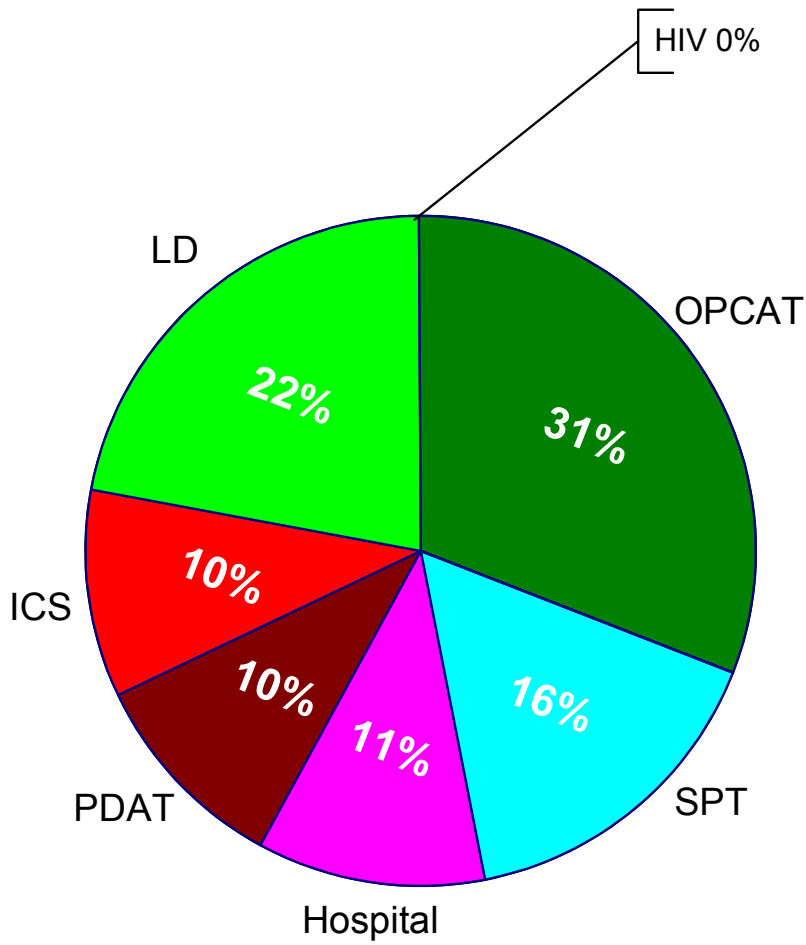
ICS – Intermediate Care Service
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SPT – Sussex Partnership Trust

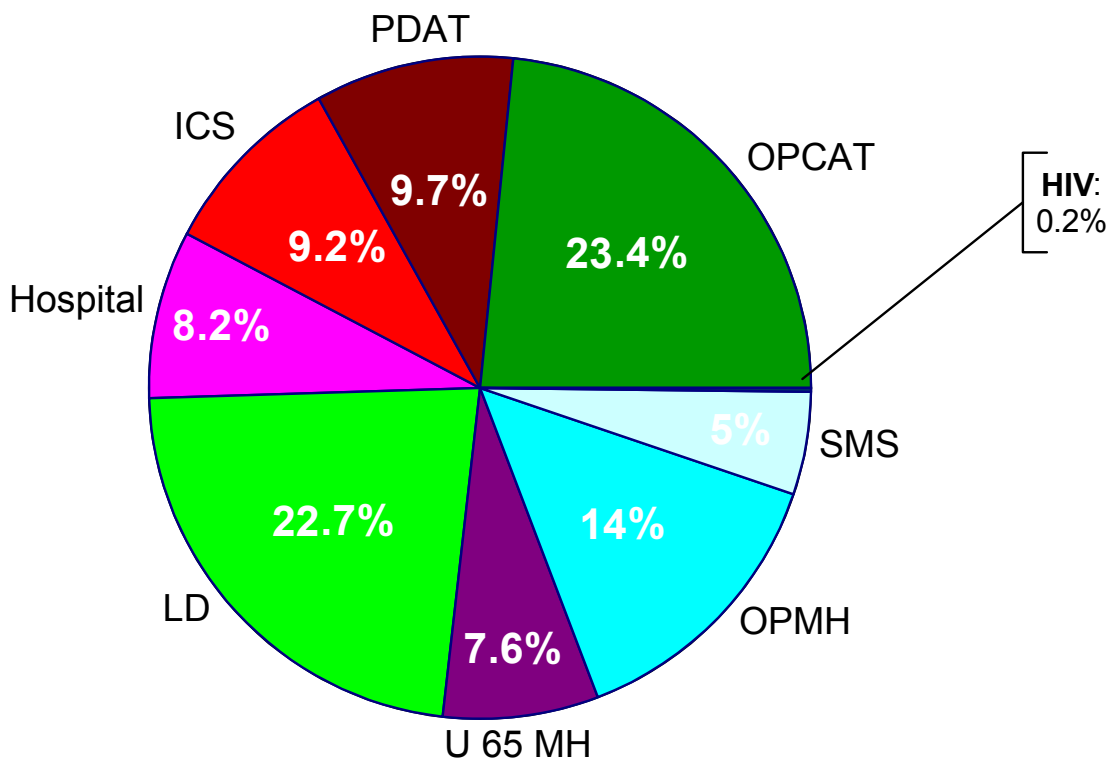


Percentage of Alerts per Service by Year

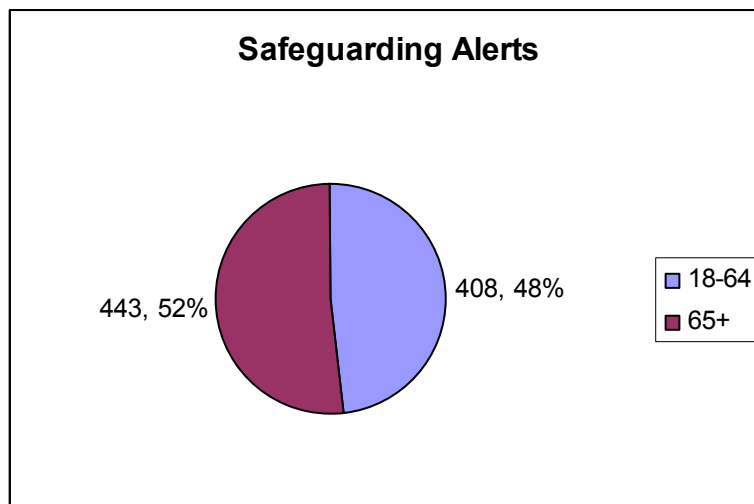
07/08



08/09

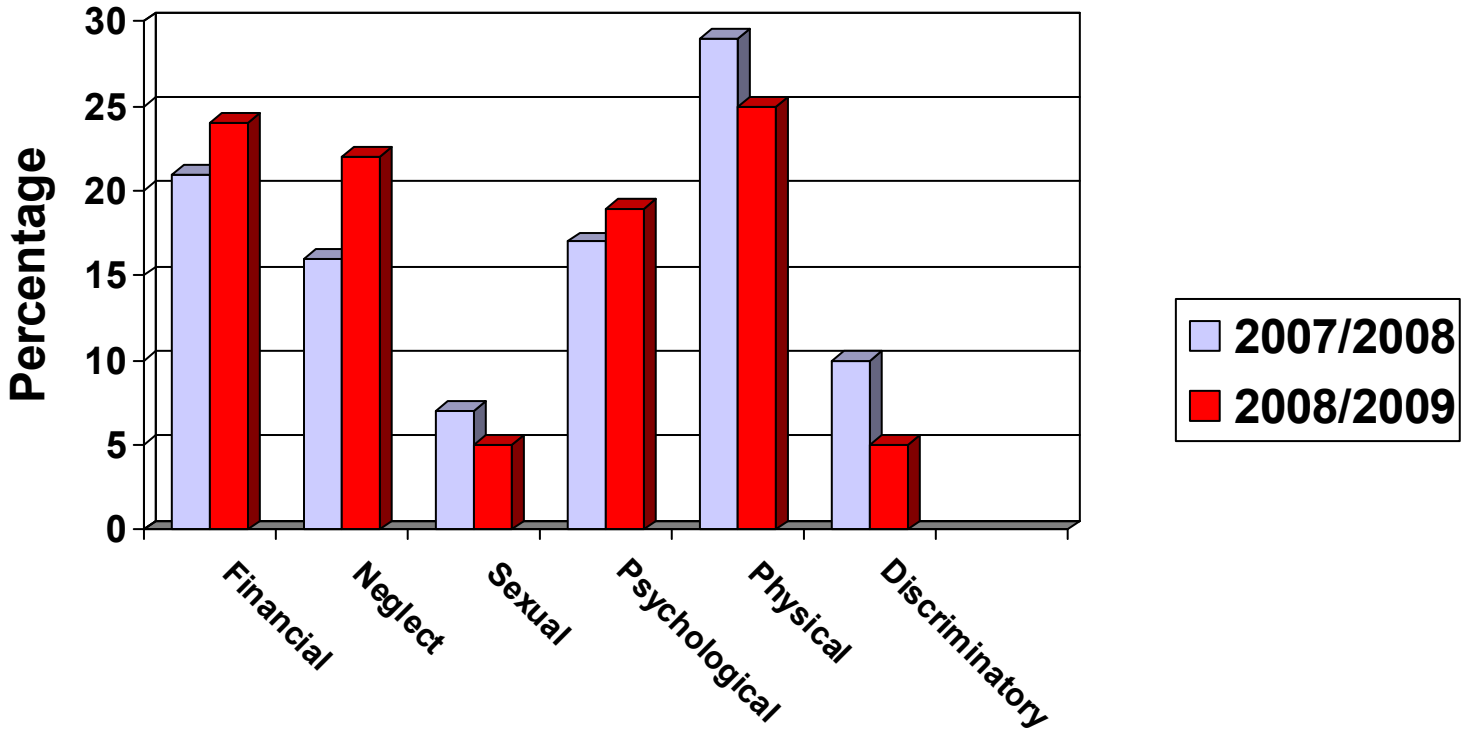


08/09
Safeguarding Alerts for people 18-64 and over 65 years old



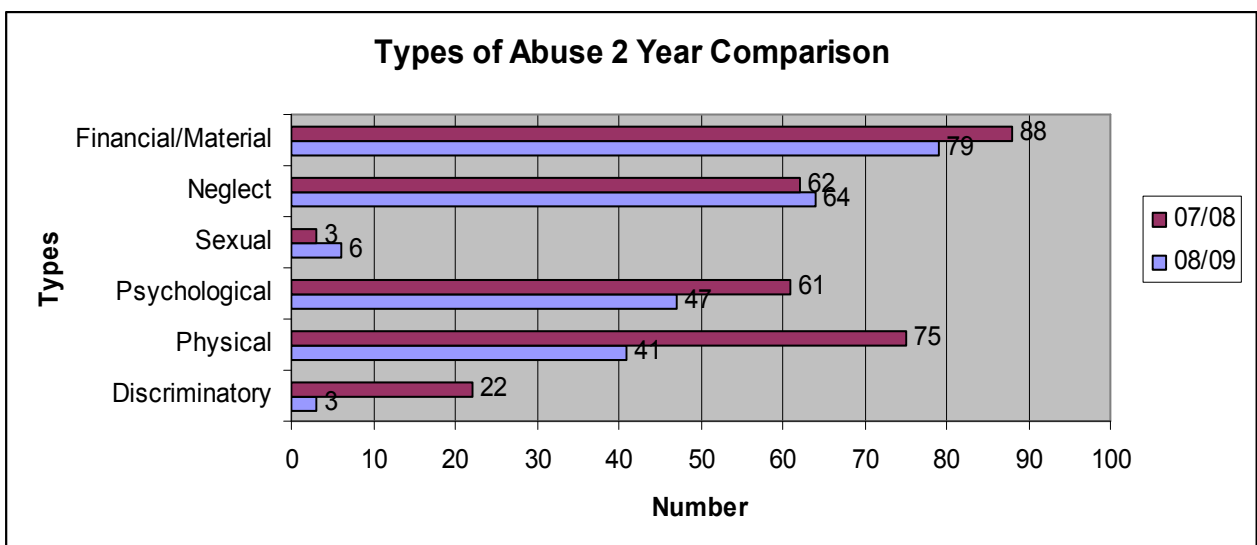
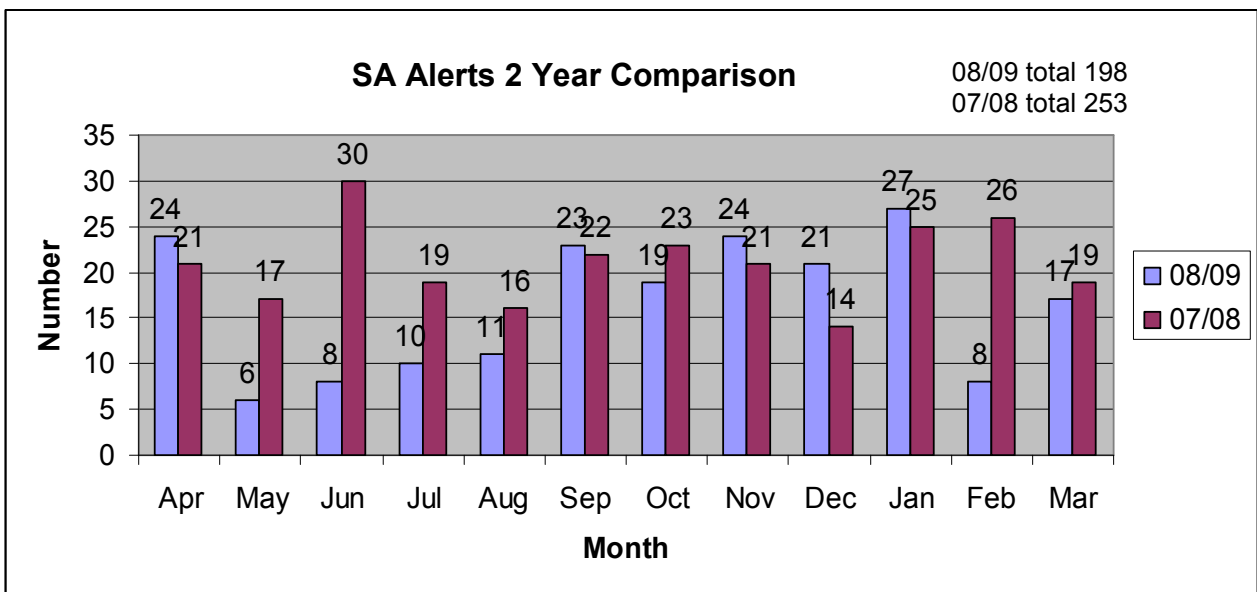
Types of abuse involved in incidents of abuse

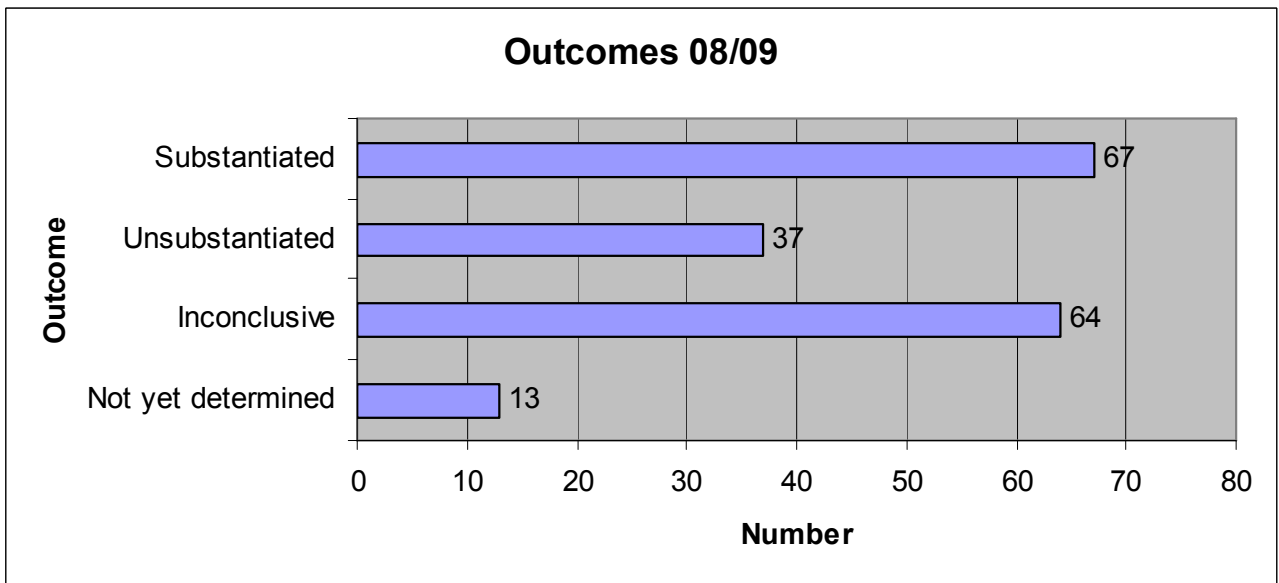
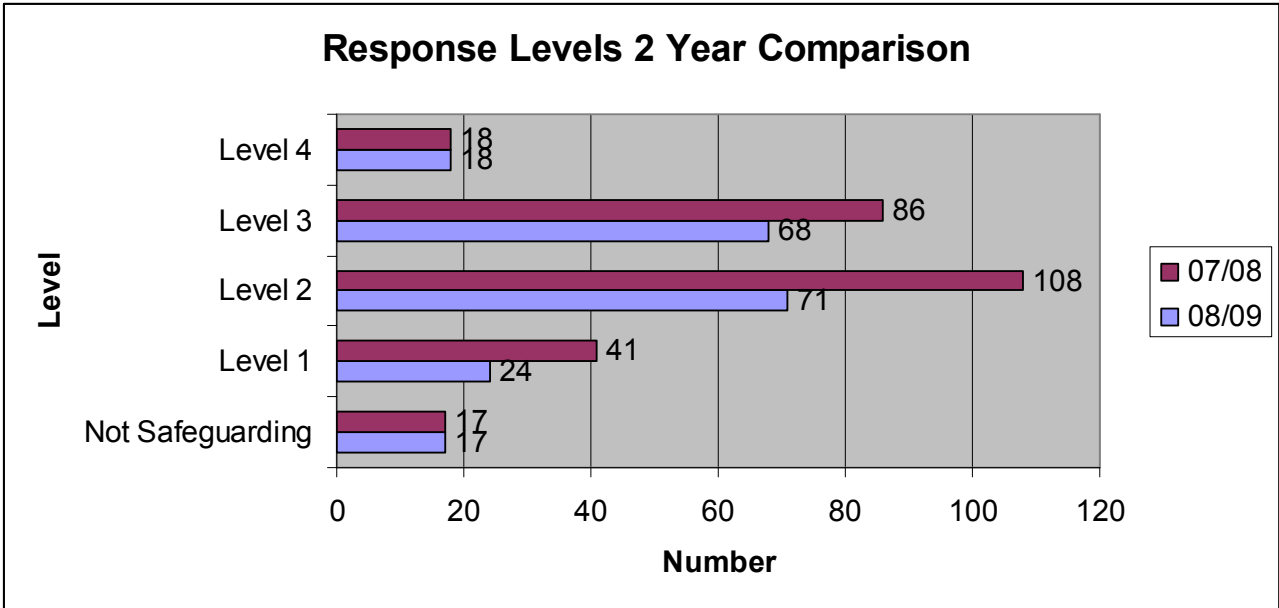
Categories of Abuse



Older People's Community Assessment Team Safeguarding Adults Report 2008/09

Total number of Alerts: 198
 Number not safeguarding: 17
 Average Alerts per Month: 16.5
 Total Number of Investigations: 181
 Average Investigations per Month: 15
 Case Conferences Held: 55





Community Learning Disability Service

Safeguarding Adults Report 2008/09

Compiled by Glenn Chubb.
All data accurate as of **Tuesday 9th June 2009**

The following report displays data recorded for the financial year of 2008/09 relating to safeguarding adults within the Community Learning Disability Service. All data is accurate at the time of reporting. Please note that due to the nature of Safeguarding Adults, some alerts are still open and as yet not all data for the year is available. Please ensure to read the notes throughout the report for further explanations and other important points.

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Graphs and Yearly Comparisons

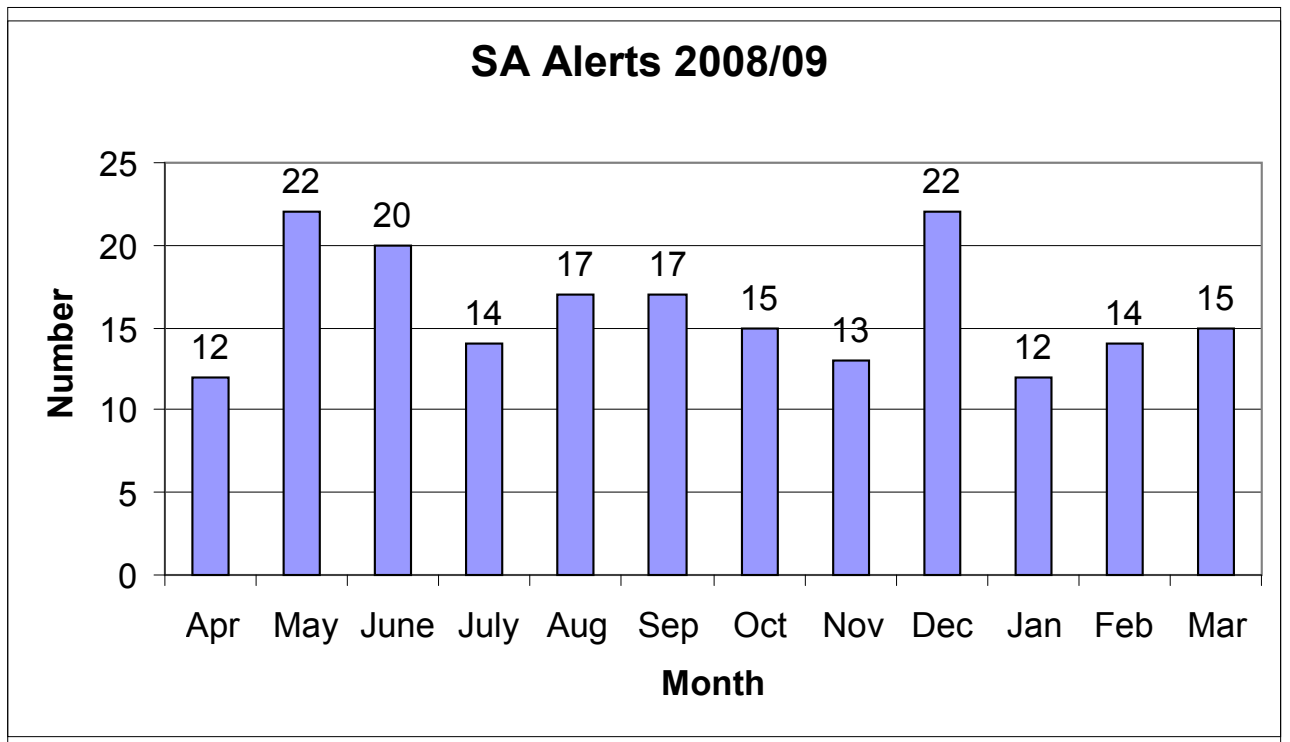
1. Alert Totals
2. Types of Abuse
3. Response Levels
4. Alert Outcomes
5. Case Conference & Strategy Meetings

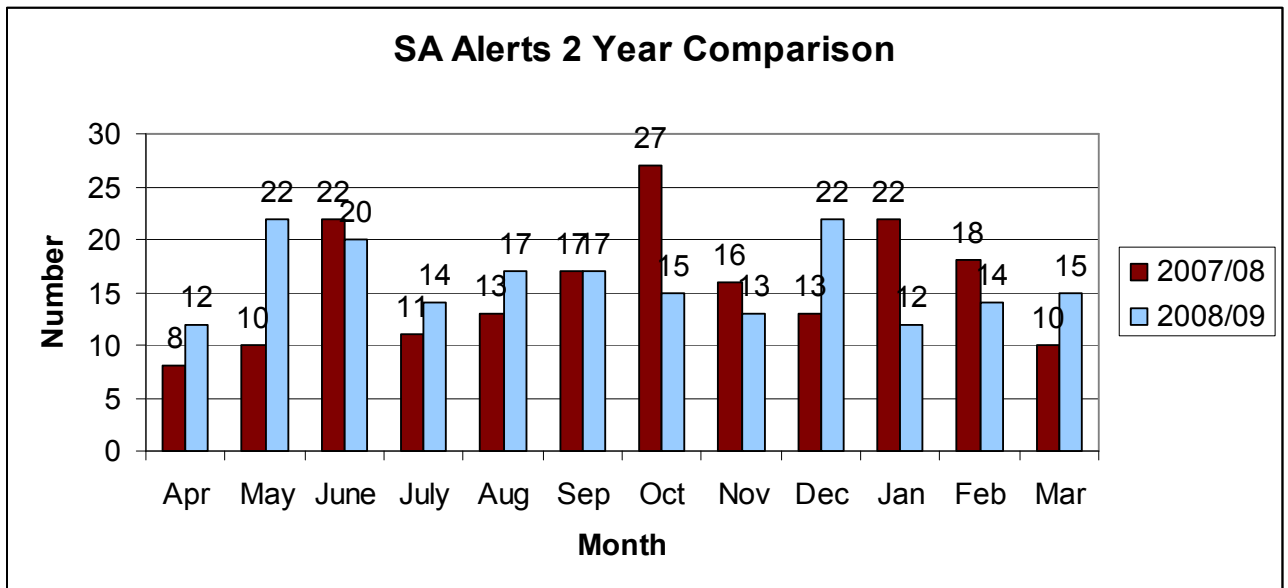
Percentages, Breakdowns and Data

1. Percentages against the previous year
2. Substantiated Alerts
3. Response vs Outcome
4. Timeframes
5. Six Month Breakdowns

Alert totals

A total of **193** alerts were received for the financial year, which represents a **3% increase** against the previous financial year's total (187). Below is a monthly breakdown as well as a monthly comparison with the previous year.

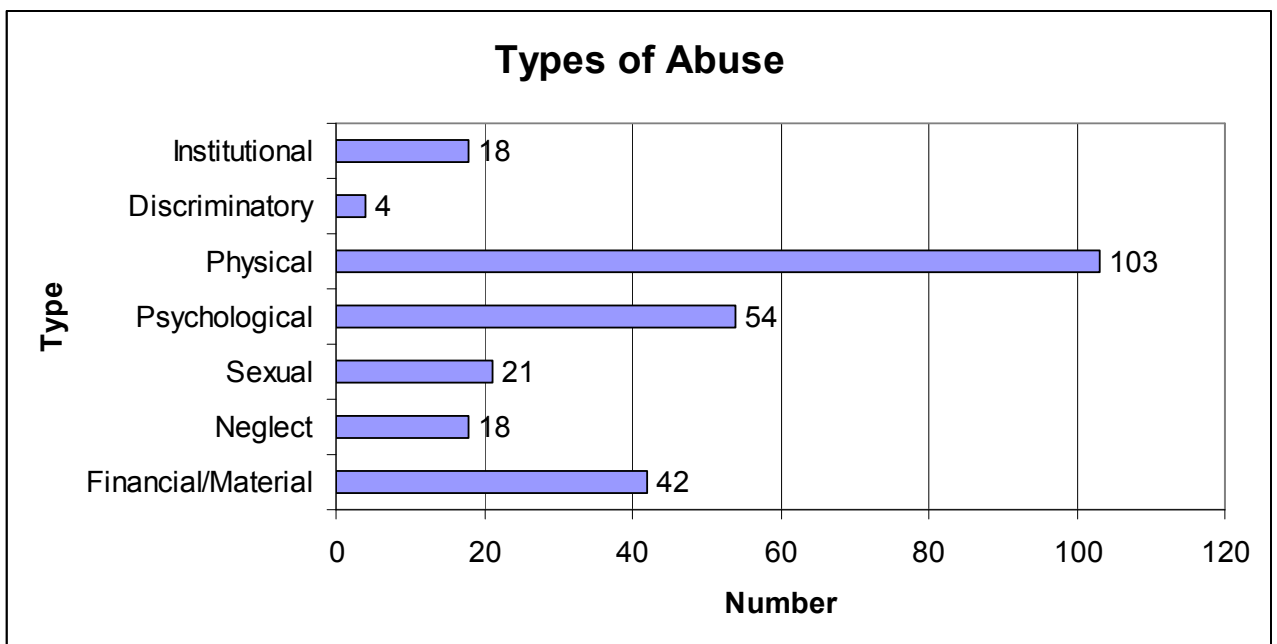


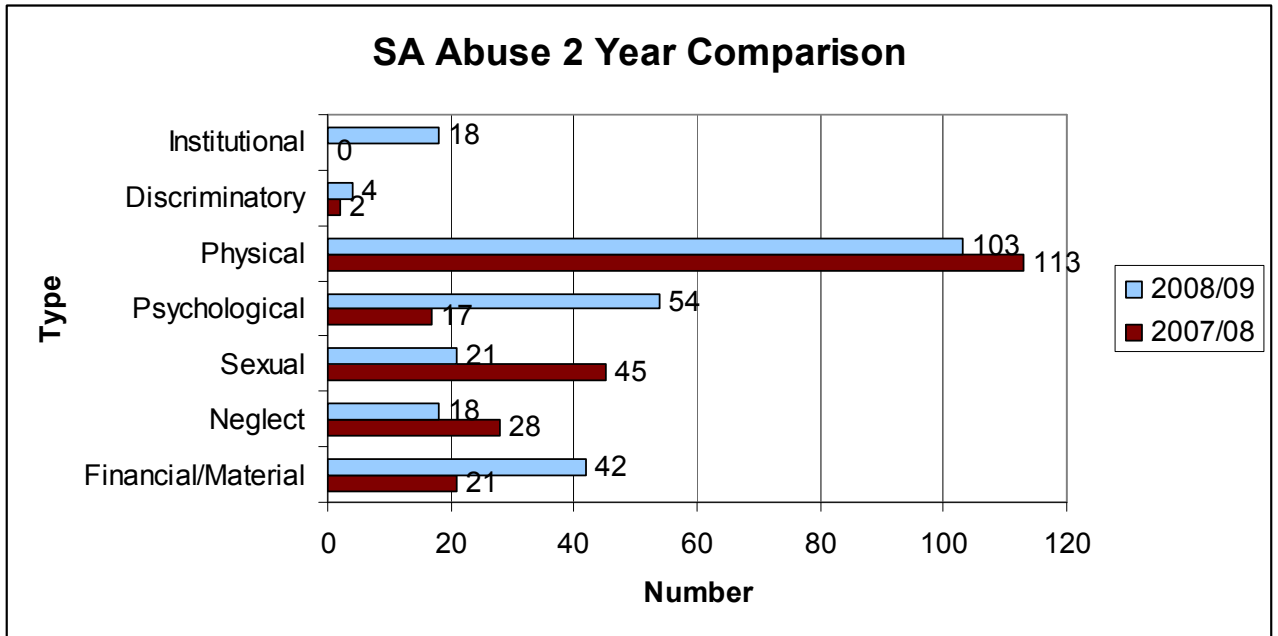


Types of Abuse

Below are the totals for each type of abuse reported for the financial year, as well as a comparison with the previous year.

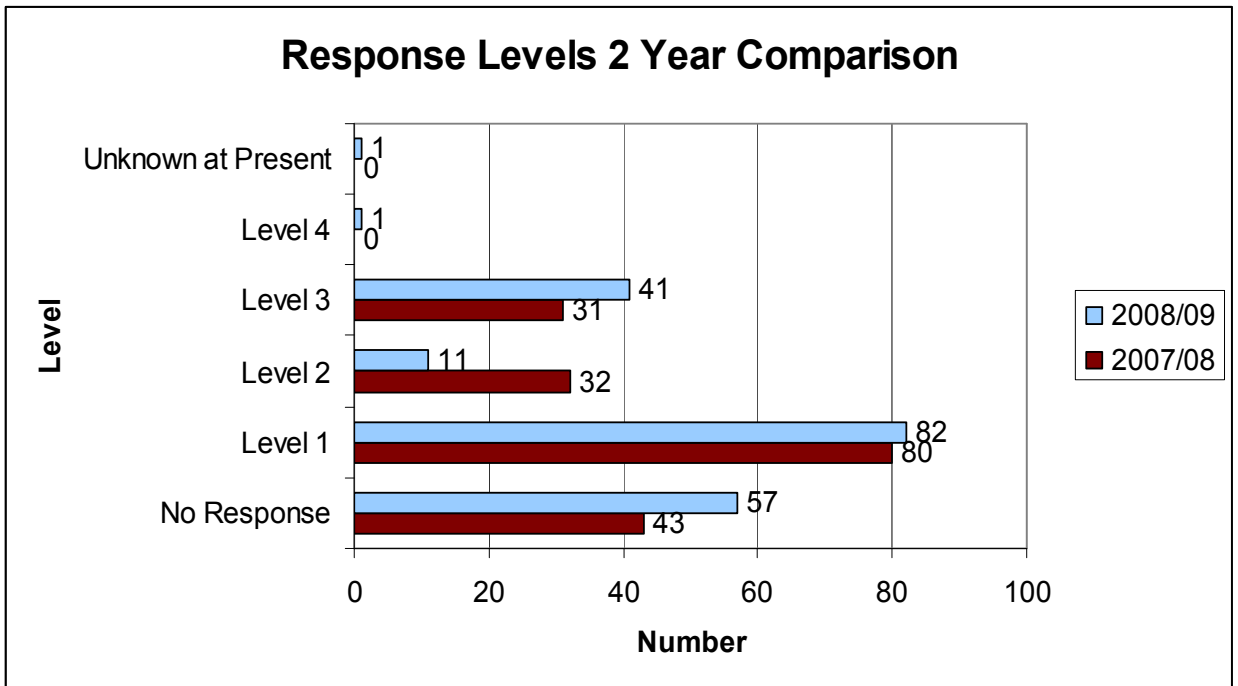
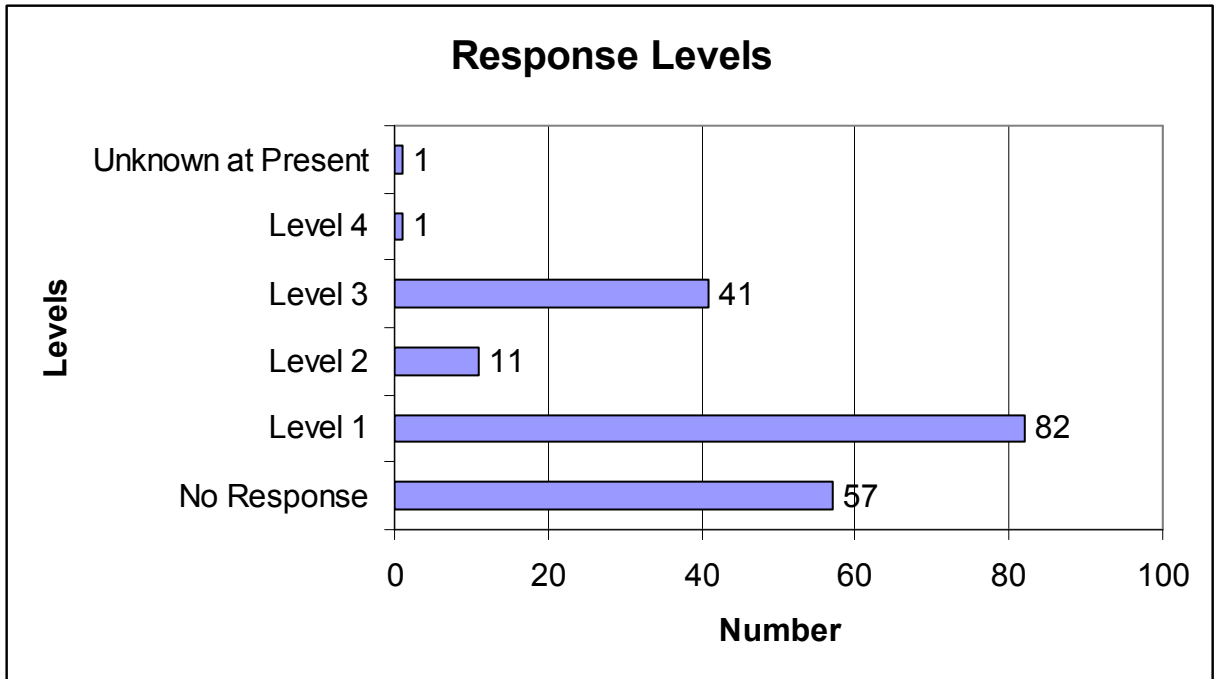
Please note that 1 alert can report more than a single type of abuse, so numbers are not expected to match with the alert totals.





Response Levels

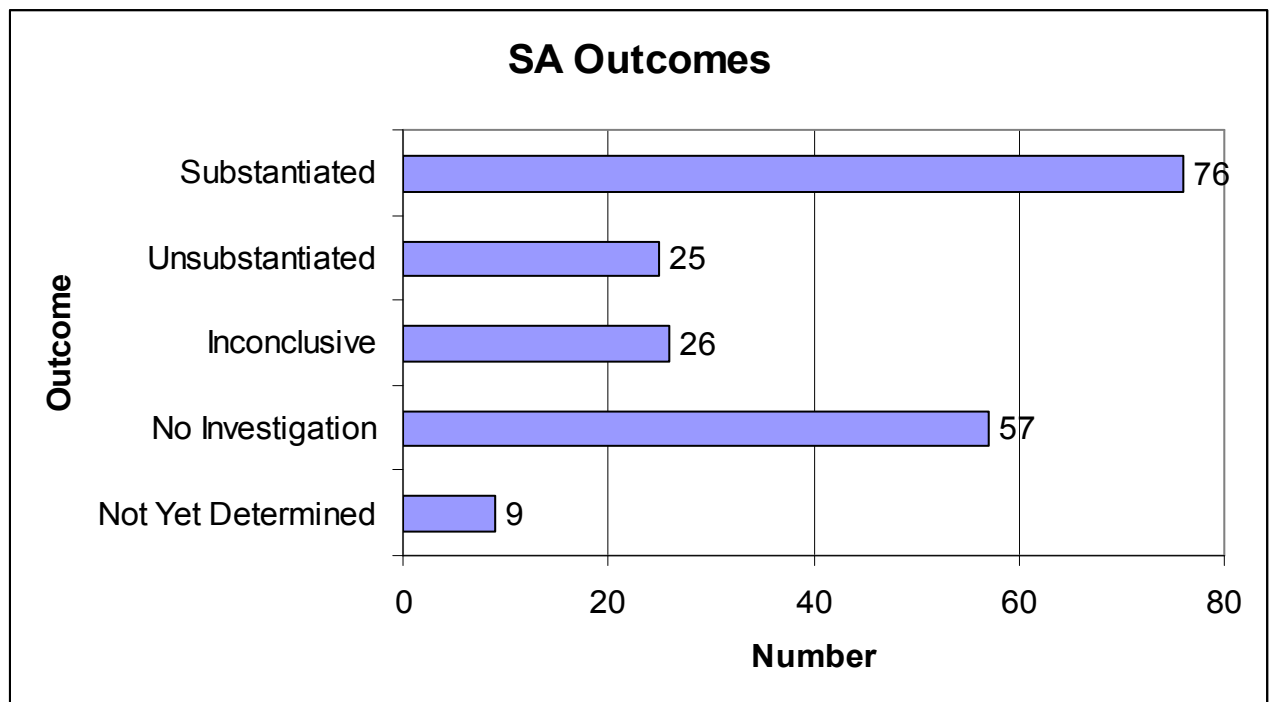
Below are the totals for each Level of a single investigation for the financial year, as well as a comparison with the previous year.



Alert Outcomes

Below are the outcomes for each single investigation for the financial year. A point to note is that this year the **76 Substantiated Alerts** currently matches exactly with last years total of Substantiated Alerts, although not all alert outcomes are currently determined.

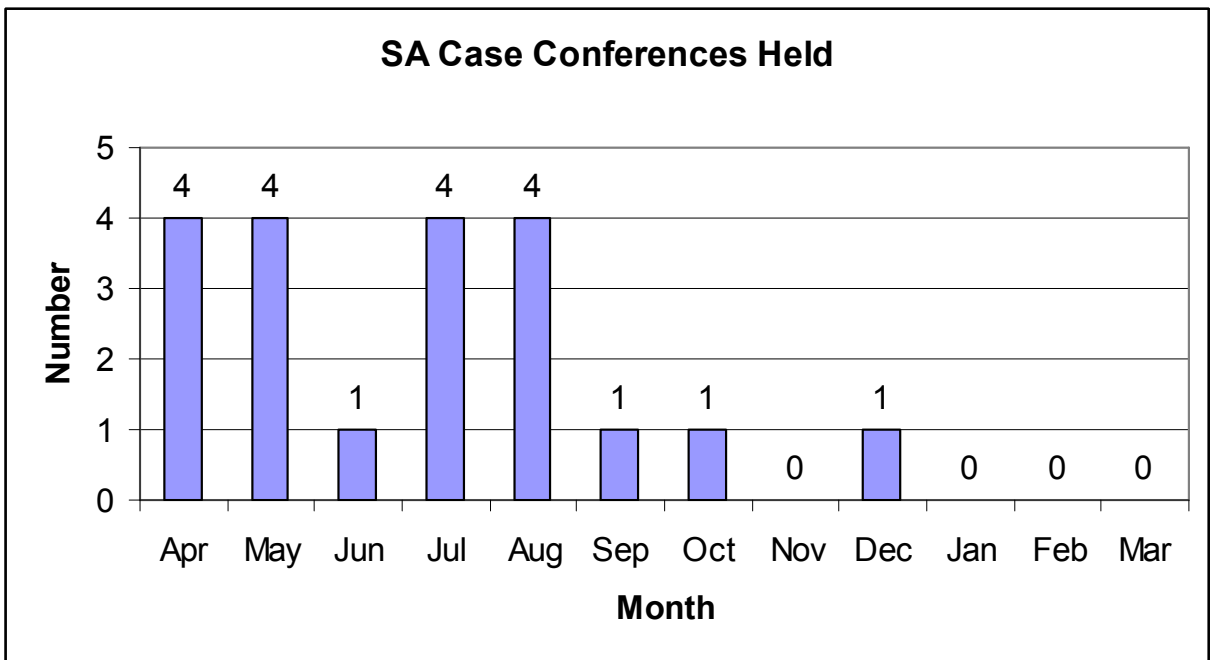
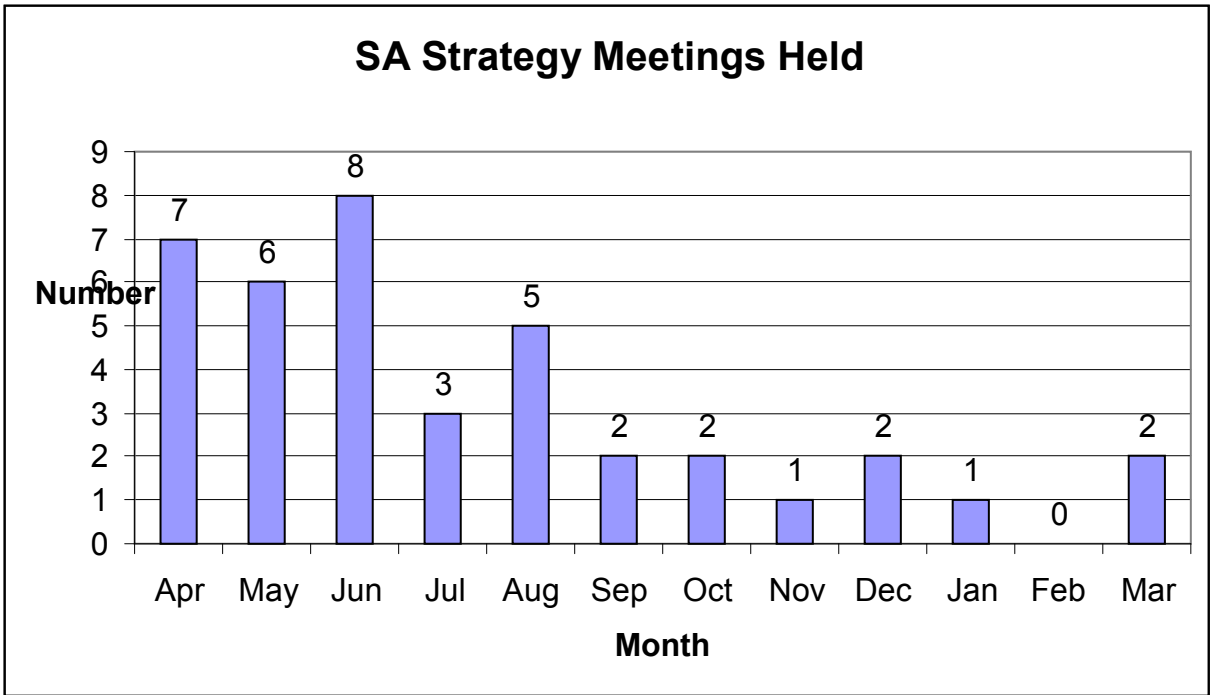
Please note that due to changes this year in the way outcomes are recorded on the database, it would be inaccurate to present a graphical comparison of all outcomes with the previous year.



Case Conferences & Strategy Meetings

A total of **39** strategy meetings were held during the financial year which resulted in **20** case conferences being held. This represents a **15% decrease** in the number of case conferences held when compared to last year's total of 23. Another point to note is the decrease for the last 6 months of the financial year in both strategy meetings and case conferences.

Below are the monthly breakdowns.



Percentage breakdowns compared with the previous year

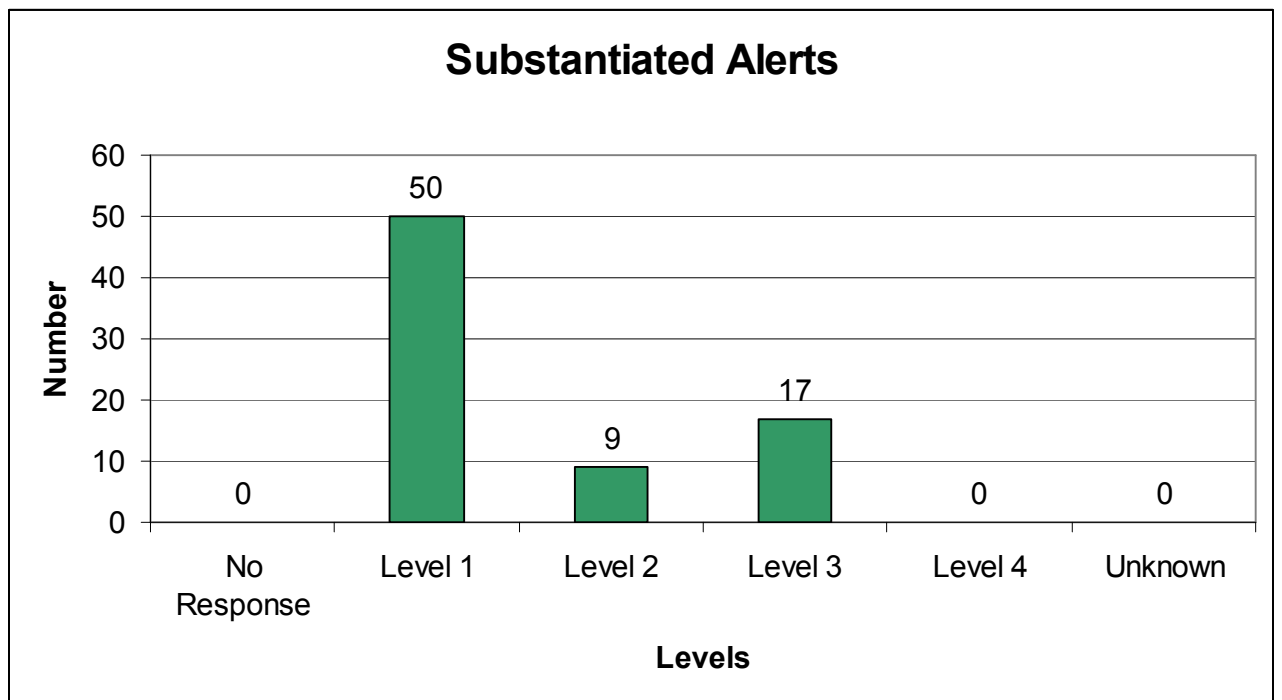
Compiled in the table below are figures comparing various Safeguarding Alert Information with the previous financial year, as well as the percentage change for each piece of information.

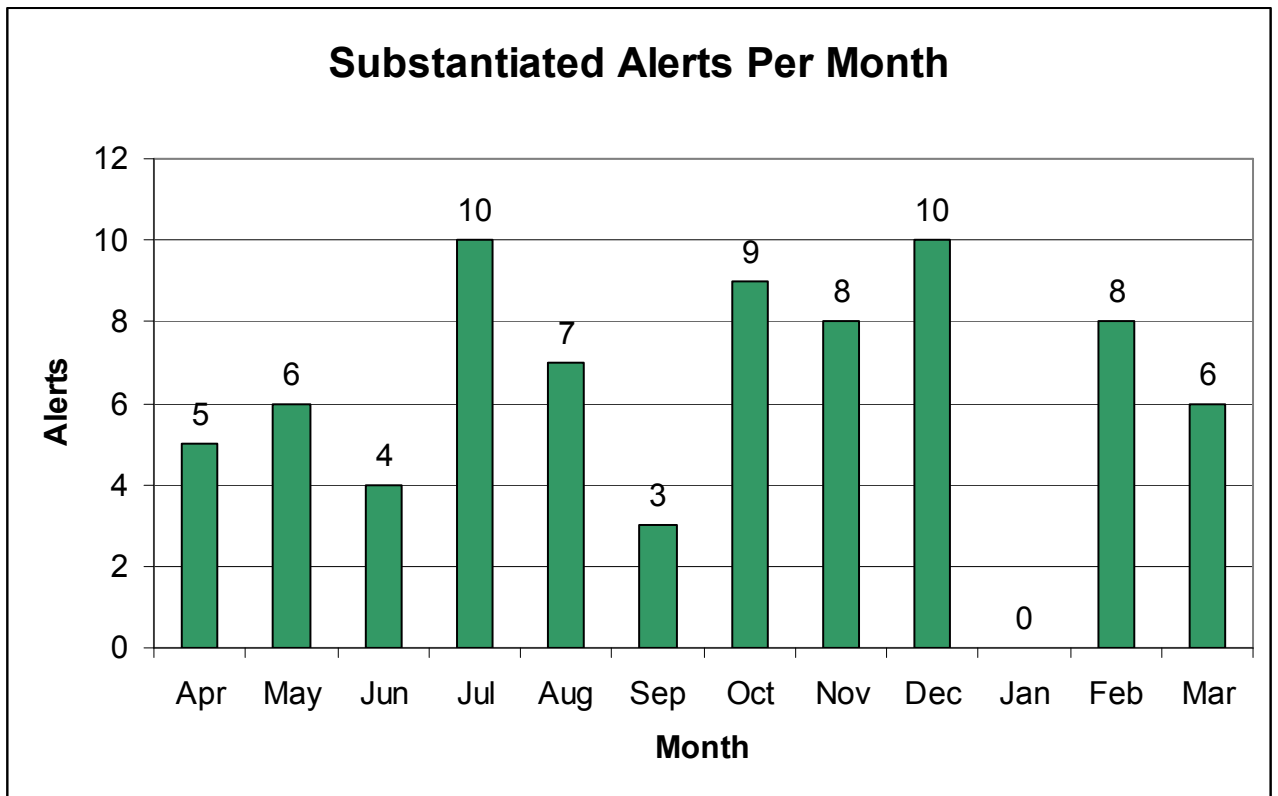
Please note: N/A listed when data was not recorded or recorded in a different way.

SA Alert Information	Financial Year 2007/08	Financial Year 2008/09	Percentage Increase/Decrease
Total Alerts Received	187	193	+ 3%
Case Conferences Held	23	20	- 15%
Discriminatory Abuse	2	4	+ 100%
Physical Abuse	113	103	- 9%
Sexual Abuse	45	21	- 114%
Psychological Abuse	17	54	+ 217%
Financial/Material Abuse	21	42	+ 100%
Neglect Abuse	28	18	- 55%
Institutional Abuse	N/A	18	N/A
No response Level	43	57	+ 32%
Level 1 Response	80	82	+ 2%
Level 2 Response	32	11	- 190%
Level 3 Response	31	41	+ 32%
Level 4 Response	0	1	+ 100%
Not Yet Determined Outcome	1	9	+ 800%
Inconclusive Outcome	24	26	+ 8%
Unsubstantiated Outcome	27	25	- 8%
Substantiated Outcome	76	76	0%
No Investigation Outcome	N/A	57	N/A

Substantiated Alerts

Below is a breakdown of Safeguarding Alerts where the outcome was “substantiated”. These alerts are compared first against the response level, then secondly against the month of the year.

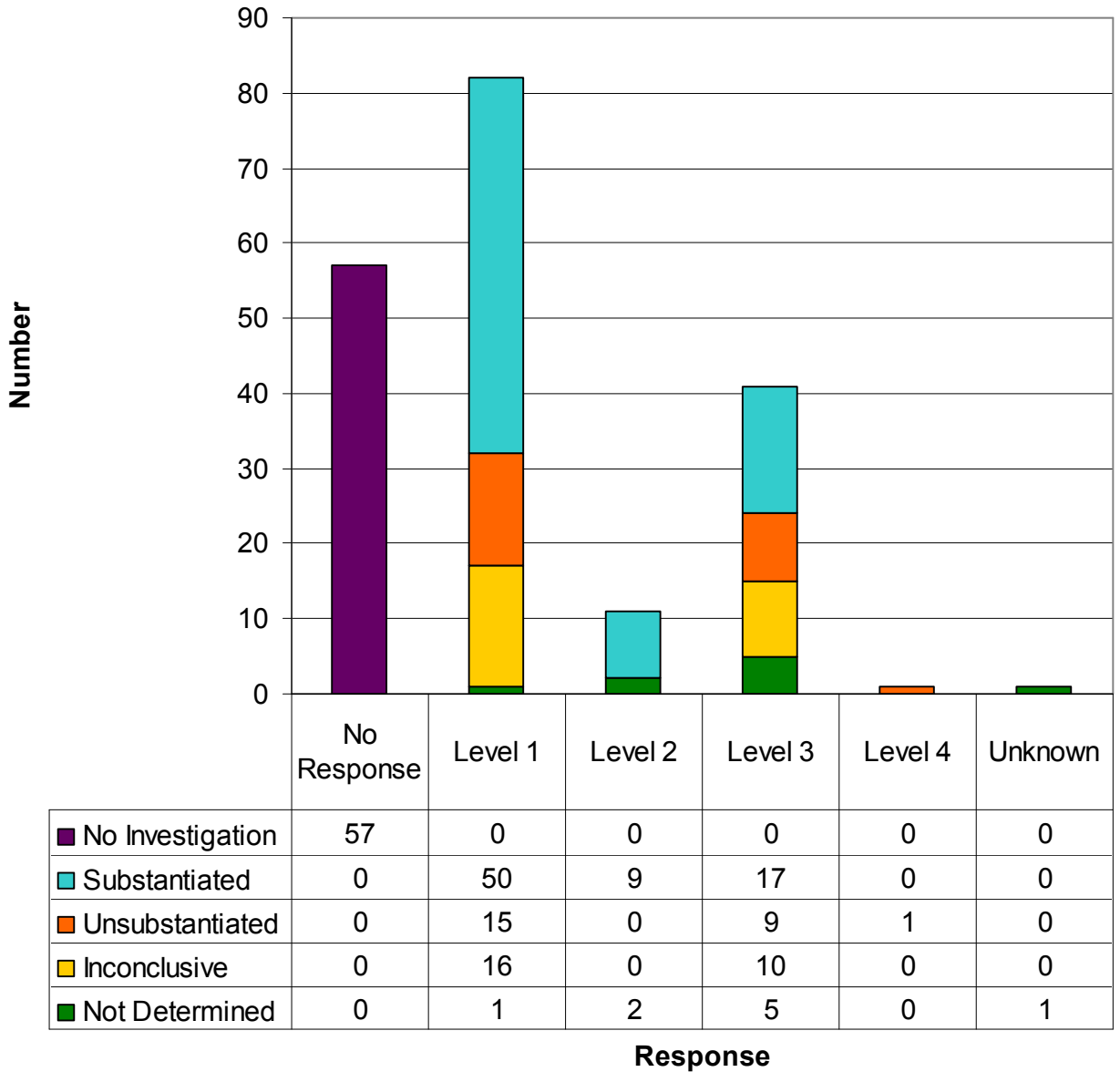




Response Level's measured against Outcomes

Below are the numbers as well as a graphical representation of alert levels measured against the eventual outcome of an alert. Below the graph is the percentage of which each level of alert results in a substantiated outcome.

Response Level vs Alert Outcome



Percentage of Substantiated Alerts		
No Response – 0%	Level One – 61%	Level Two – 81%
Level Three – 41%	Level Four – 0%	Unknown – 0%

Timeframes

The figures below are **estimates only** of the time it takes on average for a alert to be reported to our team, the time it takes for a strategy meeting to be held after an alert has been received and the time between a case conference and a strategy meeting (when required) to be held.

Important points to note:

Firstly, these are estimates only and should not be considered a 100% accurate figure. This is due to:

1. We currently cannot record a **timeframe** that abuse has taken place (so when possible abuse occurred "sometime last week etc" we are only using a rough date as a guide)
2. Not all data required to calculate the accurate figures has been entered into the database. (out of 39 strategy meetings held, only 26 meeting dates were recorded. Of the 20 case conferences held, only 12 dates were recorded)

Point number 2 maybe be no fault of anyone in particular, as the database records case conference booked date and case conference held date, and in some cases only one has had data entered. The above 2 points will be addressed in a future database upgrade to give more accurate figures in the future.

Secondly, there was one alert received this year where an alert was reported approximately 689 days after the abuse had taken place (Alert number 394 in the database). Although an unusually long time timeframe, this alert is valid and the timeframe correct. I have therefore given 2 figures for the days it takes an alert to be reported to us, one which includes this alert, and one that omits the alert.

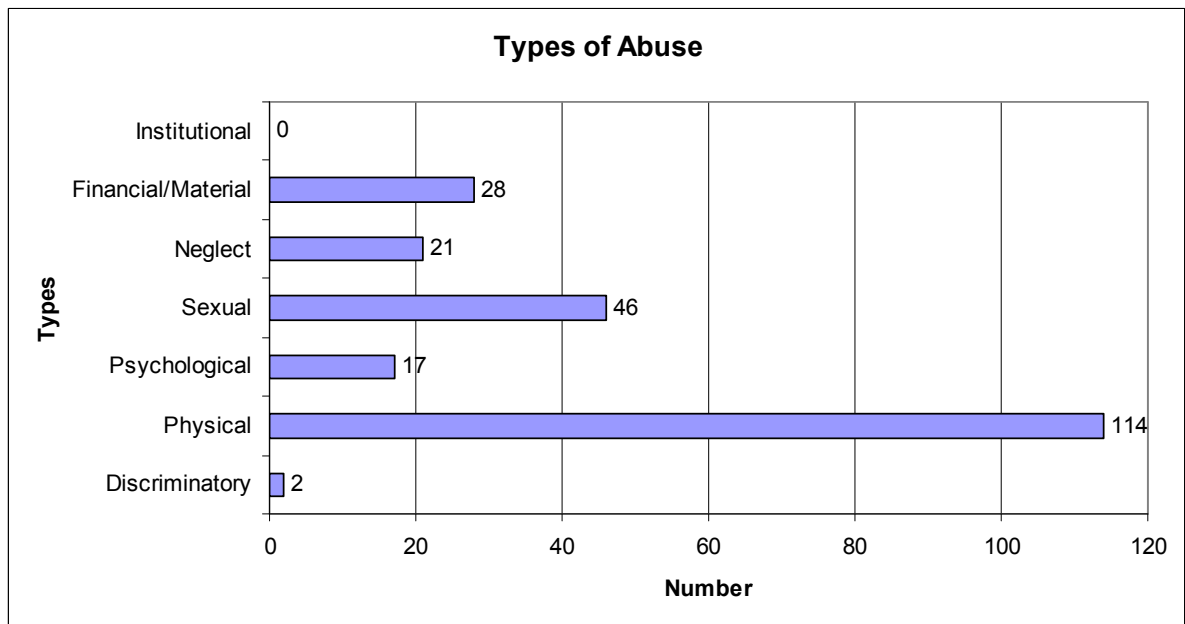
Timeframe	Average time
From Incident Date to Reported Alert (including Alert 394)	8.5 days
From Incident Date to Reported Alert (excluding Alert 394)	4.6 days
From Alert Date to Strategy Meeting Held	9.5 days

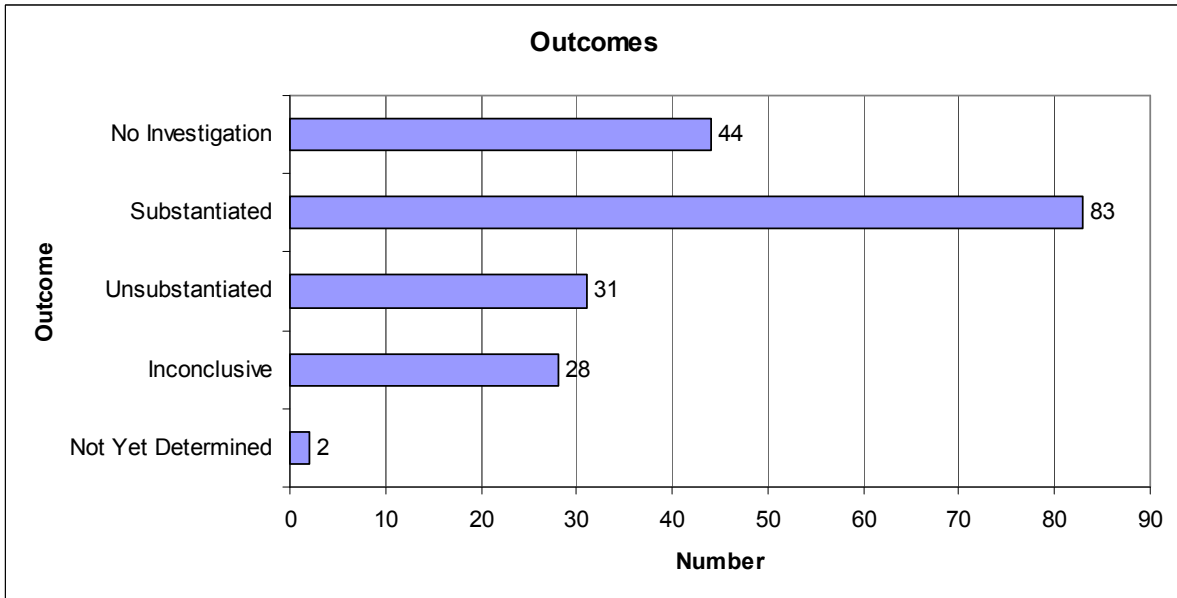
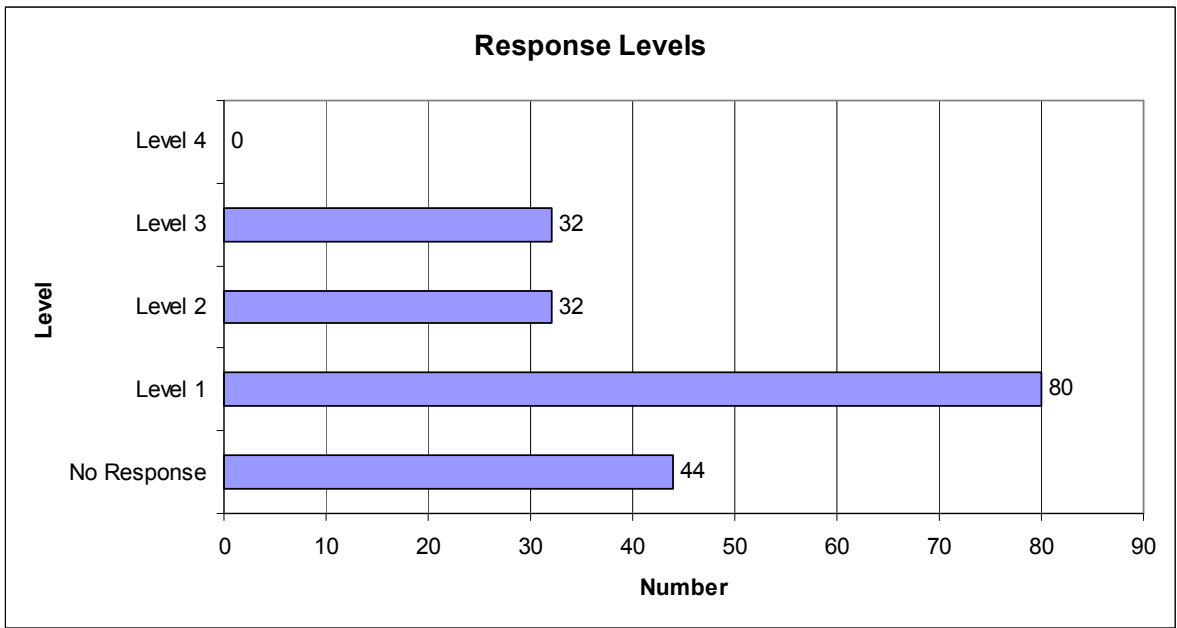
From Strategy Meeting Held to Case Conference Held

44 days

Raw Data & Six Month Figures

Overleaf I have included a table which presents of some raw data collected from the database. It includes a monthly and six month breakdown of the totals for types of abuse, response levels, outcomes, strategy meetings and case conferences held. I've included this table to show some figures breaking down the year into 2 six month sections for comp





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Physical Disability Assessment Team and Sensory Services Safeguarding Adults Report 2008/09

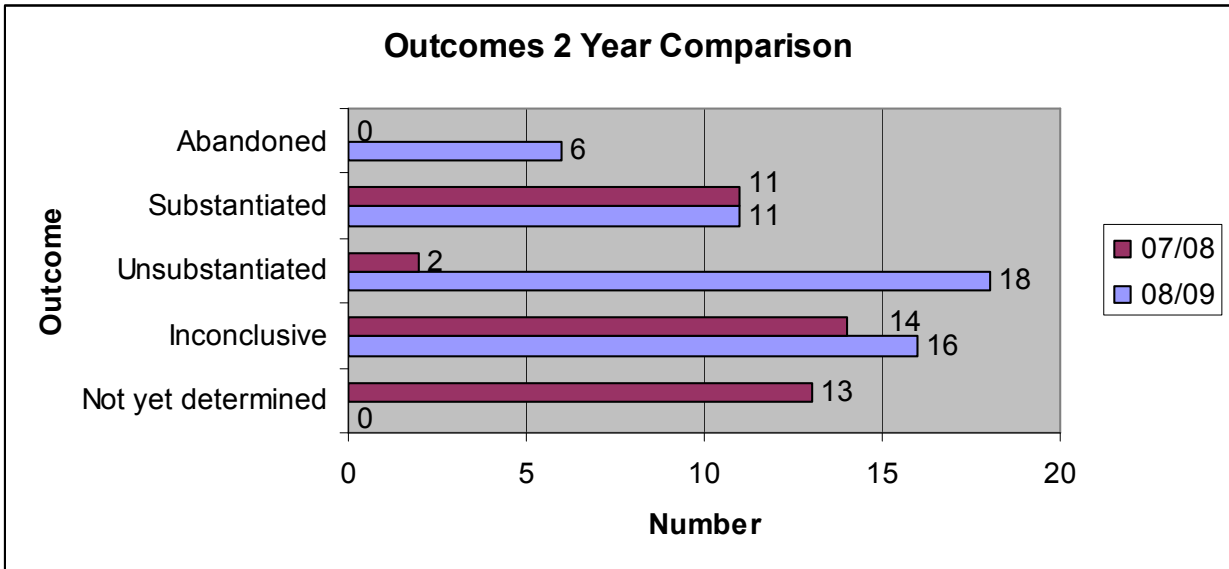
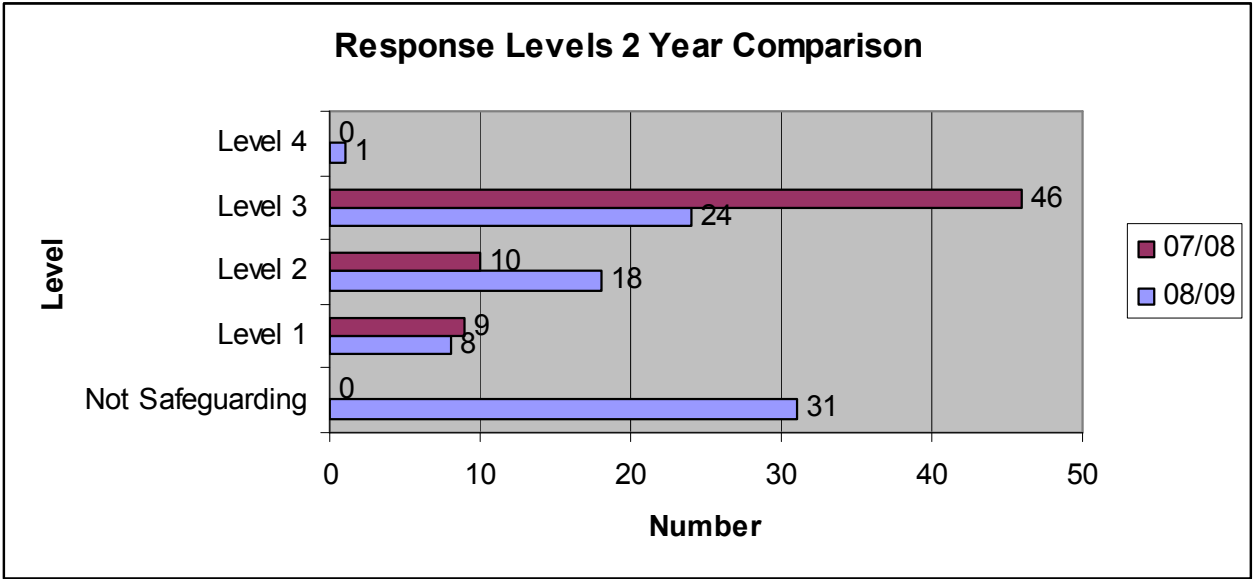
All statistics are for the financial year of 2008/09.

Total number of Alerts:	82
Number not safeguarding:	31
Average Alerts per Month:	7
Total Number of Investigations:	51
Average Investigations Per Month:	3
Case Conferences Held:	19

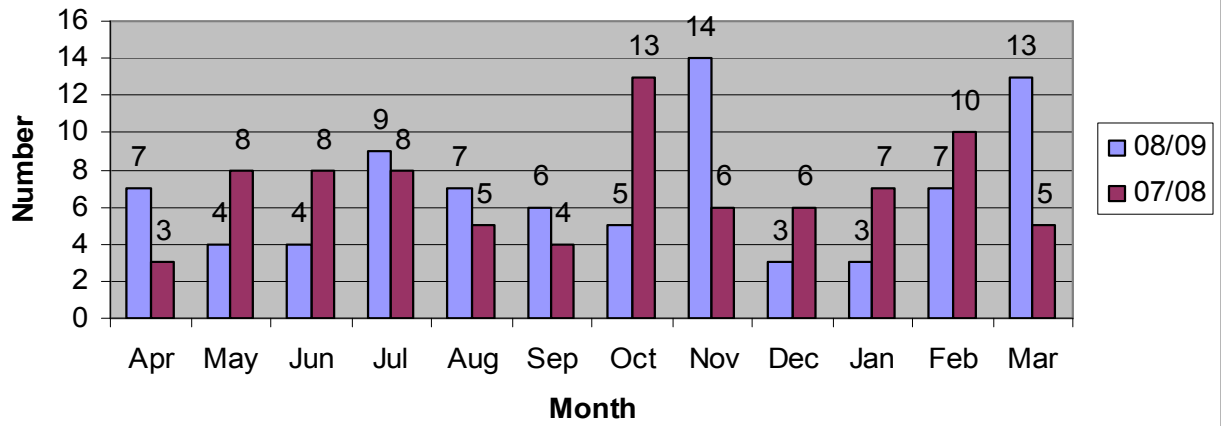
As can be seen the most common reported abuse for the year 2008/2009 was financial which comprised 44% of alerts. This continues to be the most common reported type of abuse. This was followed by domestic abuse at 23% which I have classified separately from Physical abuse which I have interpreted as an assault from an individual who is not a family member. Domestic abuse includes physical, verbal and sexual abuse. I have not included financial abuse by a relative as domestic abuse. For 12 of these alerts women were the victims. 7 out of the 19 alerts for domestic abuse were men were the victims, 4 of these in heterosexual relationships and 3 in Gay relationships. This supports information from the police that approximately 30% of call outs to domestic violence calls are for men. There is a growing need for services to meet the needs of these men.

PDAT has a high percentage of alerts that do not go through to investigation. The reasons for this are various; Following information gathering we may find that PDAT is not the responsible service and the alert will need to go to an alternative team, we will have alerts that will go to another local authority if a client is placed out of area. We have alerts for people who are not known to our service and are not aware that they have been referred. Following information gathering the individual referred may not want to take the matter further. Other clients we may sign post to alternative services.

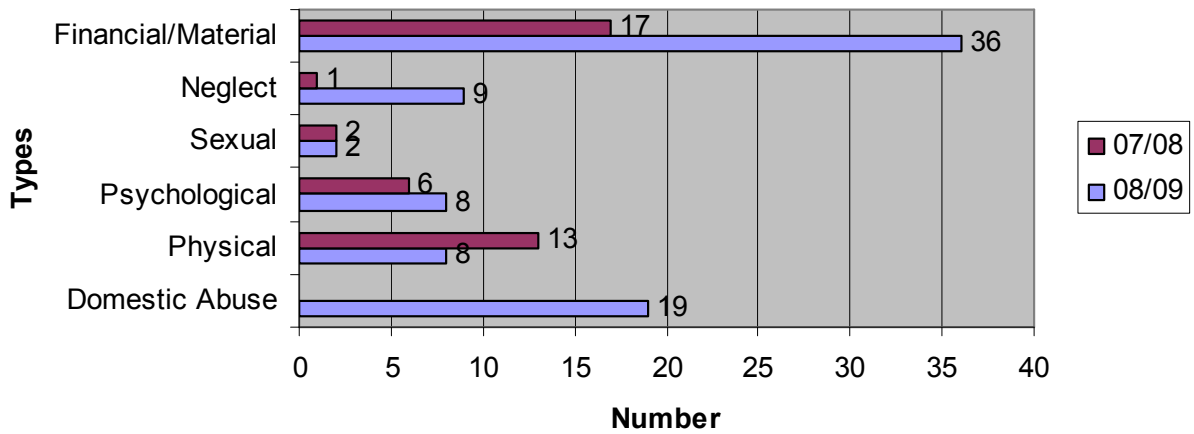
In terms of the amount of referrals received regarding people from ethnic minority communities it's not clear that we are meeting the possible need in those communities.



SA Alerts 2 Year Comparison



Types of Abuse 2 Year Comparison



*

Intermediate Care Services Safeguarding Adults Report 2008/09

All statistics are for the financial year of 2008/09

Total number of Alerts:	78
Number not safeguarding:	12
Average Alerts per Month:	6.5
Total Number of Investigations:	66
Average Investigations Per Month:	5.5
Case Conferences Held:	3

The Intermediate Care Service received 78 alerts during 2009/10. This is comparable with our figures last year (80). Of these 78 alerts, 66 investigations were completed by our team. 12 alerts upon initial enquiries did not require further investigation and the use of our safeguarding adults procedures.

Our social work team base at Queens Park Villas continues to receive the majority of alerts, with practitioners from our three bases (Queens Park, Knoll House and Craven Vale) completing investigations.

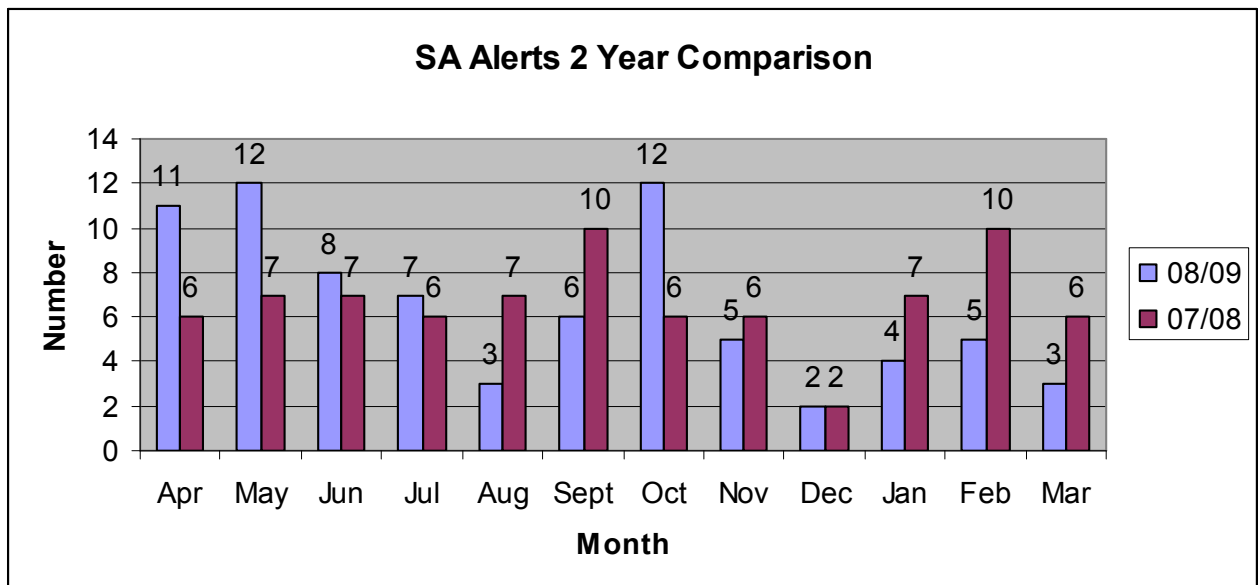
Types of abuse

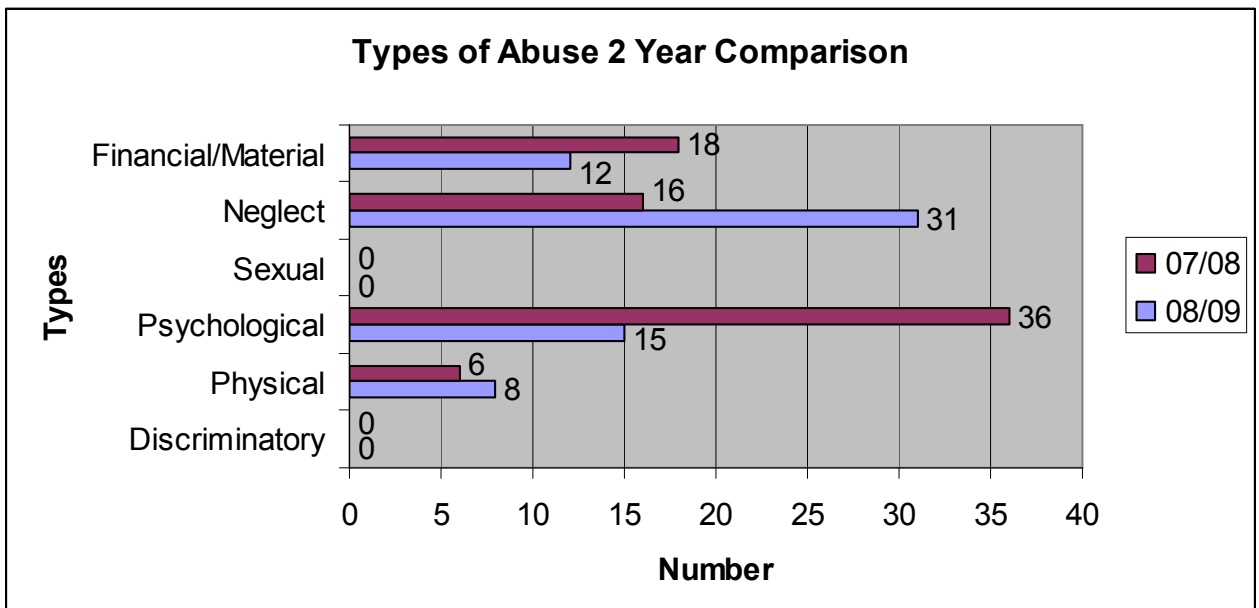
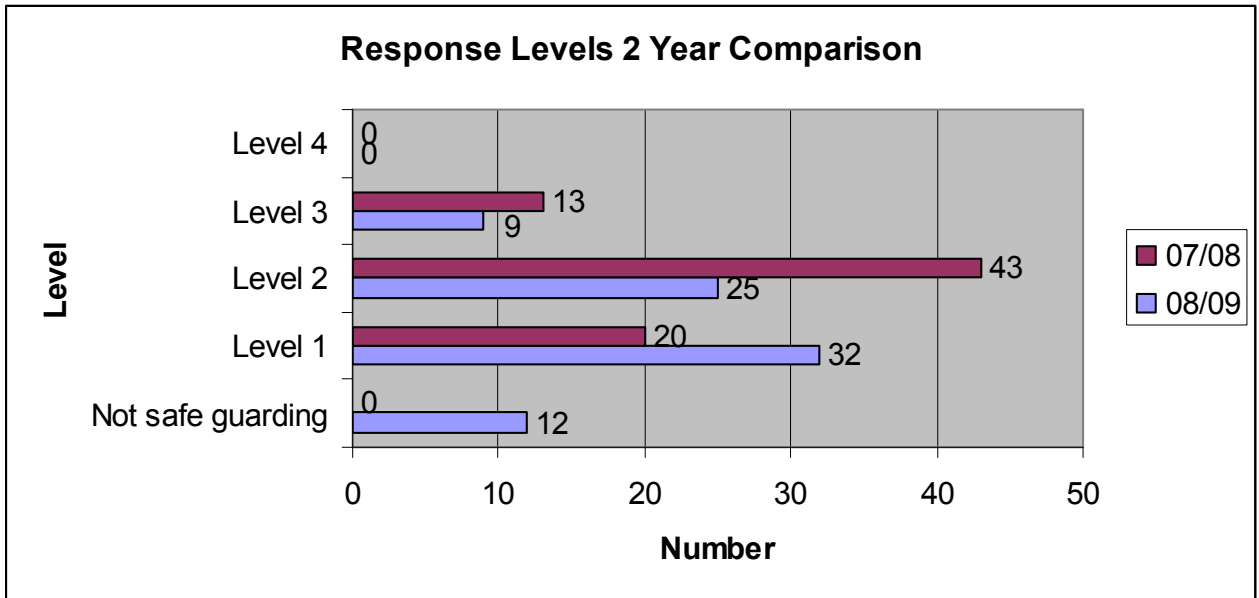
In comparison with our safeguarding activity 2008/09 we have found a significant increase in cases involving possible neglect (up from 16 cases to 31). We have received more alerts this year from professionals concerned about cases of poor clinical practice and support (neglect); and the information has come from a wider range of sources than previously. This suggests a more focused understanding and acceptance of the need to alert and to use our procedures when working with vulnerable adults in the city.

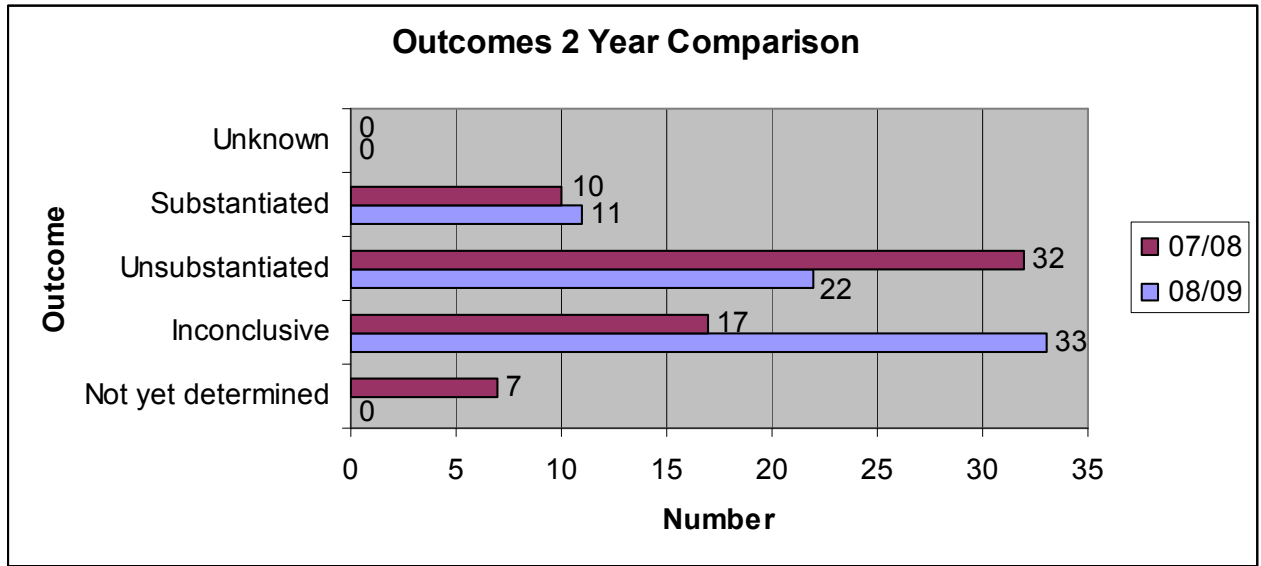
We have found a decrease in investigations involving possible financial abuse (decrease from 18 cases to 12), and a comparable amount of cases involving possible physical abuse (increase from 6 cases to 8). The amount of investigations involving possible psychological abuse has decreased significantly, from 36 cases in 2008/09 to 15 cases this year. We have not completed any investigations involving possible sexual abuse or discriminatory abuse.

The Intermediate Care Service social work team has continued to expand alongside their multi disciplinary colleagues. The team now has twelve practitioners supporting our service users across the city in their own homes or within our residential beds. We now have three bases which our practitioners work from – Knoll House, Queens Park Villas and staff now based on site at Craven Vale.

Due to the acute physical aspects of the service users needs while being supported by our service, it can take time to investigate concerns balancing the need for protection with what is appropriate for the person at that time often given complex health and emotional needs. Safeguarding issues are addressed whilst carefully considering our service user’s physical and emotional health.



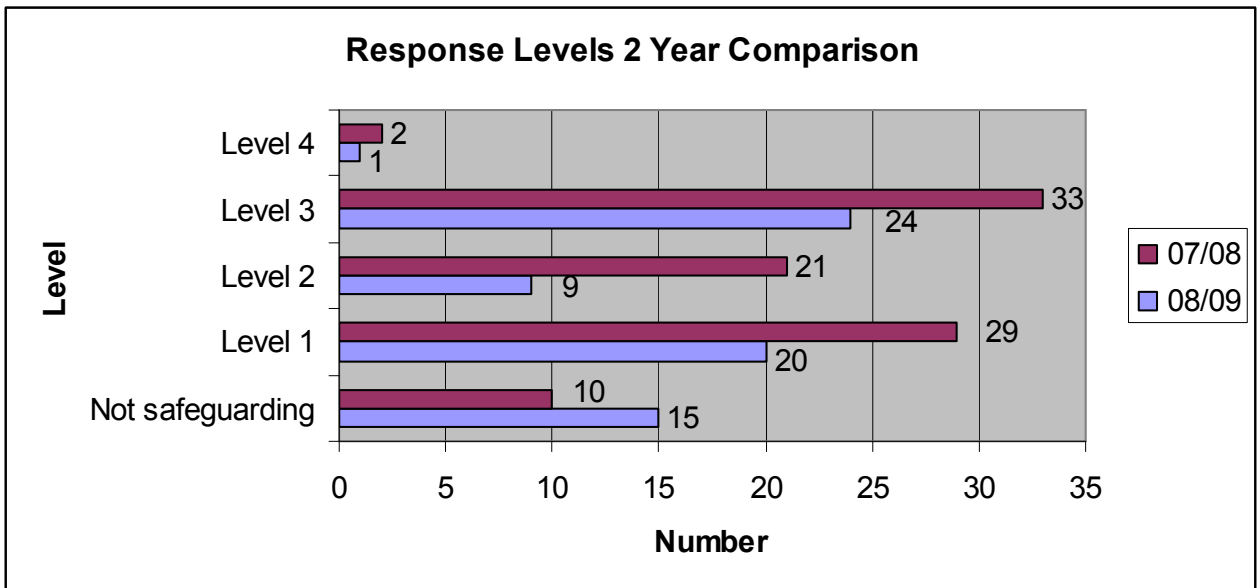
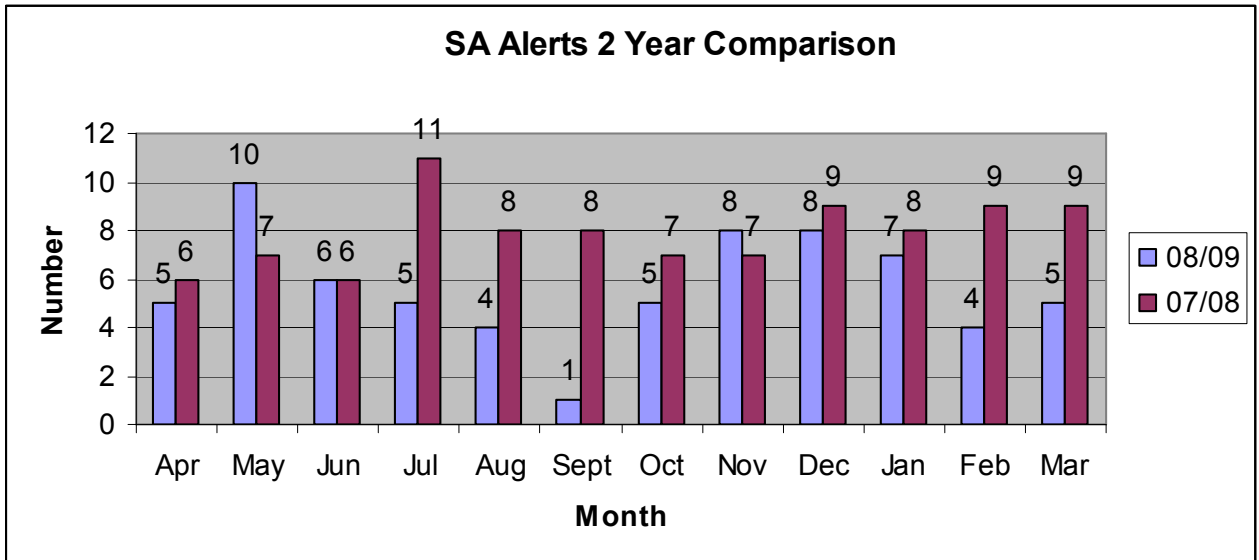


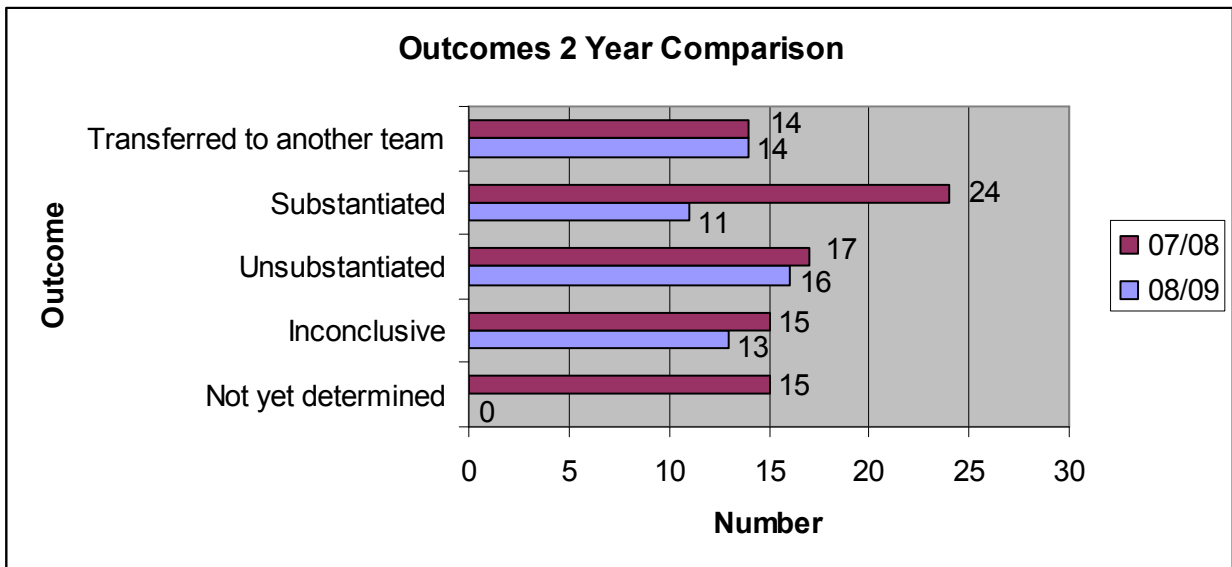
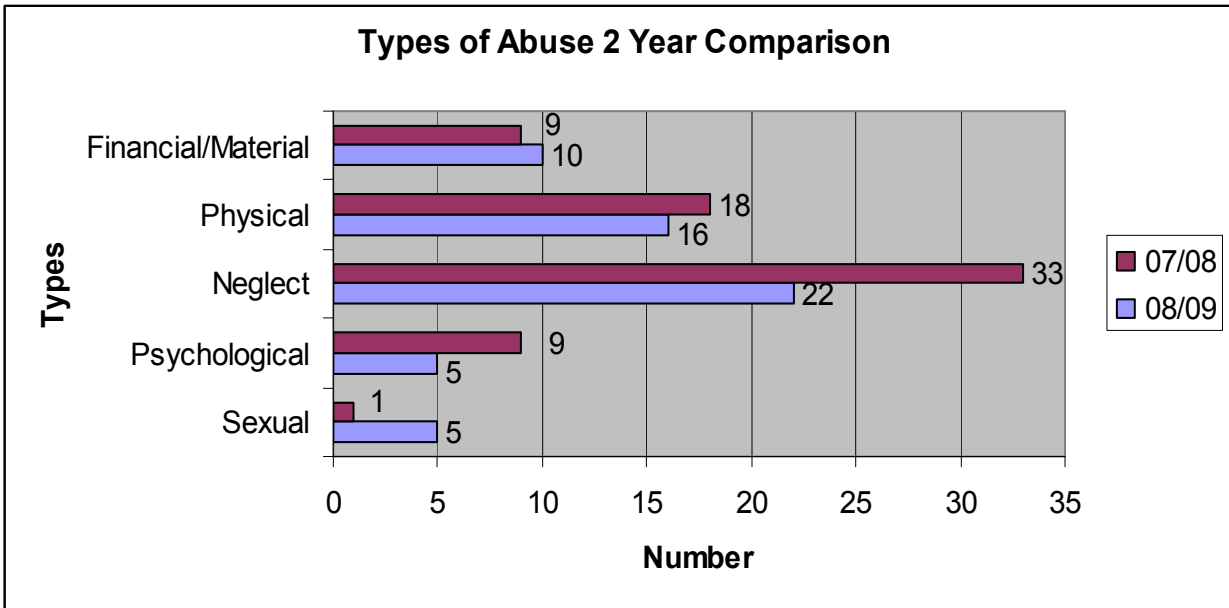


Hospital Assessment Services Safeguarding Adults Report 2008/09

All statistics are for the financial year of 2008/09.

Total number of Alerts:	69
Number not safeguarding:	15
Average Alerts per Month:	6
Total Number of Investigations:	54
Average Investigations Per Month:	4.5
Case Conferences Held:	16





4. Partner Organisation Reports

4.1 Supporting People, Brighton and Hove City Council

Primary Role

To ensure that service users who receive support funded by 'Supporting People' are safeguarded from abuse.

Key responsibilities

To ensure that Supporting People contractors fulfil their obligations under the Supporting People Contract by:

- Assessing each service under section 1.4 'Protection from abuse' of the Quality Assessment Framework to ensure that contractors have robust policies and procedures, including whistleblowing and recruitment checks, for avoiding and responding to actual or suspected abuse or neglect.
- Ensuring that contractors are appropriately alerting Adult Social Care of incidents of suspected abuse.
- Ensuring that there is a planned approach to victim support and to dealing with perpetrators.
- Ensuring that staff and service users are aware of and fully understand the above policies and procedures.
- Ensuring that staff, receive appropriate training in the safeguarding of adults.

Activities in 2008/9

- 36 providers from services for older people, single homeless, substance misuse, offenders and people at risk of domestic violence attended Provider Manager training
- Safeguarding Adults alerts were added to Supporting People key performance indicators

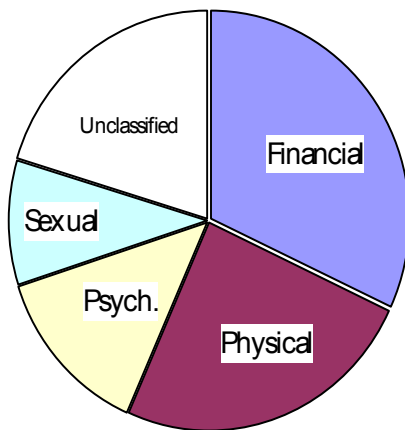
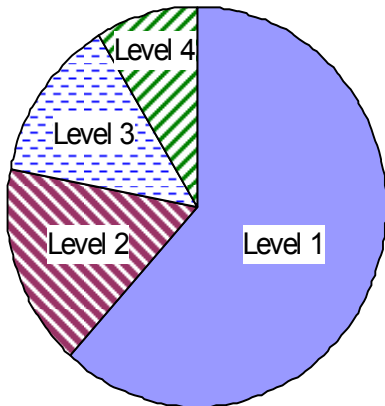
Safeguarding Adults alerts recorded in SP services 2008-9

To ensure the SP team remain aware of any recurrent Adult Protection issues, a new section was added to the quarterly service report form to record any Safeguarding Adults alerts in April 2008. All alerts are brought to the attention of the SP Project Officer monitoring the contract.

The following is a summary of new alerts recorded for financial year 2008-9:

Nature of abuse	Total	Level 1	Level 2	Level 3	Level 4
All	128	79	21	17	11
Financial	50	23	12	6	9
Physical	39	19	6	11	3
Psychological / Discriminatory	21	12	3	2	4
Sexual	15	6	5	2	2
Unclassified	32	28	4	0	0

The figures show the forms of abuse recorded for each alert. Note that in some instances more than one form of abuse are being investigated.



In terms of the type of abuse:

- Financial abuse (39%) and physical abuse (30%) are the most common
- Psychological/discriminatory abuse incidents comprise 16% of cases
- Sexual abuse features in about 12% of cases

In terms of vulnerability:

- 20% of alerts were recorded by services for people with Learning Disabilities
- 13% were from Sheltered services, where all incidents were at level 1.
- 14% of cases were picked up by the provisions of the Money Advice & Community Support Service, including two level 4 alerts.

- In other service, most level 2 & 3 alerts arose in hostels and services for people with Mental Health issues.

Provider reports indicate all services act promptly and decisively in addressing concerns.

In one case of financial abuse leading to a level 3 alert, the provider reported “investigations completed; at a case conference attended by social services, police and our staff it was felt that there was enough evidence to substantiate the allegations; the perpetrator is no longer in contact with the service user thanks to excellent support from the police and the service user has been moved internally to a property where he is less vulnerable. This is an excellent example of good partnership working and demonstrates what can be achieved if services work together”.

Details of specific services are available on request from the Commissioning Team.

Plans for 2009/10

New QAF

Safeguarding and protection from abuse

There is a commitment to safeguarding the welfare of adults and children using or visiting the service, and to working in partnership to protect vulnerable groups from abuse.

- Robust policies and procedures to safeguard vulnerable adults and children
- Staff are aware of policies and procedures
- Staff are made aware and understand professional boundaries
- Client understand what abuse is and know how to report
- Multi-agency approach to safeguarding adults

4.2 Sussex Police

Safeguarding Adults 2009 – Brighton and Hove

Sussex Police Specialist Investigation Branch oversees the quality of policing Adult Safeguarding across the whole of Sussex. The Branch represents Sussex Police at the Adult Safeguarding Boards and contributes in developing policy and good working practice as well as supporting the divisional investigators.

Locally Adult Safeguarding continues to be part of the role of the Anti-Victimisation Unit located in Brighton Police Station. There is now a dedicated detective sergeant as the specialist point of contact and good working relationships are developing with local professionals in partner agencies. This encourages more early strategy discussion on alerts. The better understanding of the assessment level of investigations means police are now usually only involved in level 3 and 4 alerts.

Vulnerable person training has now been completed on Brighton and Hove Division to make police officers and police staff more aware of some of the issues with vulnerable adults. This has formed part of domestic abuse training force wide. There are plans to provide more specific classroom sessions in 2010. In the mean time a training PowerPoint session has been produced by SIB and made available to all divisions. This will be adapted to an e-learning package for access by all police staff. In addition newly promoted supervisors are now being routinely trained to better identify witness vulnerability and safeguarding concerns.

An e-learning package has also been developed on the Corporate Manslaughter and Homicide Act 2007 to increase awareness of this new legislation to bring greater accountability for deaths resulting from negligence by organisations; this being particularly relevant to care home settings. Completion of this e-learning training was a mandatory requirement for all our relevant staff.

During 2008 police investigators in Brighton and Hove video interviewed 25 vulnerable adults according to achieving best evidence guidelines. Sussex Police will be complying with the Criminal Justice Department Witness Charter which emphasises the need to identify all vulnerable witnesses of crime at the earliest stage of an investigation. This should lead to the increased consideration of special measures for vulnerable victims being available at court.

Sussex Police have contributed to the current consultation process as part of the "No Secrets" review. We have provided a Sussex perspective

on future plans around legislative requirements, powers and policy and procedures. This has been taken on as part of the ACPO (Association of Chief Police Officer) response to Government, with evidence of Sussex cases potentially being used to influence future legislation. Sussex Police have additionally contributed to the Adult Safeguarding Board's consultation response.

Currently work is being done with Specialist Investigation Branch and the force Mental Health representative to develop a risk reducing information sharing protocol with health agencies. This will include police disclosure of information to Mental Health Services when risk assessing suitable placements for high risk patients in Brighton and Hove and Health Service professionals disclosing details of certain patients discharged into the community who may pose a risk to themselves and others, to prevent them becoming safeguarding concerns in the future.

Links have now been made with Operation Inroad (Sussex Police response to distraction burglaries with vulnerable elderly victims) and partner agencies who have been encouraged to report high risk victims to police for better intelligence gathering and crime prevention intervention.

The final version of an internal Sussex Police referral form has now been produced and this will become available to police officers and police staff as an electronic form in 2009. The system will ensure more vulnerable adults are flagged to social services when care assessments are required or there are adult safeguarding concerns.

January 2009 saw the official launch of the Saturn Centre which is the sexual assault referral centre for Sussex. The Saturn Centre is located at Crawley Hospital and vulnerable victims of serious sexual assault in Brighton and Hove can be taken to the centre to receive a comprehensive service including practical and emotional support. There are plans to extend the service and provide more locally based ongoing support.

Detective Superintendent Andy Buchan
Specialist Investigation Branch
Sussex Police

4.3 South Downs Health NHS Trust

Incidents

The table below indicates the number of alerts that have been raised by a SDHT staff member and recorded via SDHT incident process.

Safeguarding Adults INCIDENT REPORTS April 08 to March 09

	District Nurses	Care Home Support Team	Community Matrons	CRT (Stroke)	Intermediate Care	Total
Own Home	9		2	1	1	13
Care Home without Nursing	2					2
Care Home With Nursing	1	3				4
Royal Sussex County Hospital		6				6
Total	12	9	2	1	1	25

SDHT Intermediate Care Service

Intermediate Care Service (ICS) alerts are captured within Brighton and Hove City Council's figures via Adult's Social Care (ASC) Care First IT system and therefore collated in the safeguarding figures for ASC and not SDHT.

Training update

Awareness Level SVA training

Over the last year SDH has been working to a target of training 270 clinical staff. At the end of the financial year the Trust had trained 216 clinical staff. Of these staff 191 were trained face to face by John Krohne (Acting Clinical Education Manager SDHT) and Trisha Swift (External Trainer) and 25 by the KWANGO e-learning package.

The pilot period for the introduction of the KWANGO e-learning package was extended until September 2008 to ensure all Trust computers were compatible with the programme. Following this pilot the programme became available for all staff from October 2008.

The Trust will continue to offer the face to face and e-learning options for staff in 2009/10.

Provider Manager Training

The Provider/ Manager Training was introduced in April 2008 and 30 managers were trained in total in 2008/09 by Ann Giles, an external trainer. Due to the lack of uptake for this course the Trust will be looking at a more cost effective way of delivering this session in the future.

Safeguarding Adults Project Worker Post

Recruitment to this post has been carried over to the financial year 2009/10. The new Trust SVA Development and Operational Group will be reviewing the Trust SVA training requirement and part of this review will be agreeing the Job Description for the role of the Safeguarding Adults Project worker before advertising.

Development work

A Safeguarding vulnerable adults operational and development group has been established with representation from a wide range of services across SDHT and representation from ASC.

Through defined objectives and a clear scope this group will aim to achieve the key milestones identified in objective 4 of the Safeguarding Adult's Board work plan for 2009/10.

4.4 Brighton and Sussex University Hospitals Trust (BSUH) – Safeguarding Vulnerable Adults 2008/9

BSUH Internal organisation of Safeguarding Vulnerable Adults

In accordance with 'No Secrets' (DoH 2000), the Trust has a Board lead for Safeguarding Adults.

The Chief Nurse is an active member of the multi-agency Safeguarding Adults Committee.

The table below describes the roles, responsibilities and named individuals for SVA in BSUH:

<i>Role</i>	<i>Named individual</i>
Lead Director for Safeguarding Adults	Alison Robertson, Chief Nurse
Operational Lead for Safeguarding	Caroline Davies, Senior Nurse, Practice Development

The Quarterly steering group meetings with the individuals responsible for Safeguarding Adults in Brighton and Sussex University Hospitals NHS

Trust (BSUH) and the Hospital Social Work managers from Brighton and Hove, East Sussex and West Sussex Local Authorities are well established and continue to further develop the Safeguarding Adults agenda in BSUH.

Every meeting a summary report of SVA Alerts raised in BSUH will be compiled by both West Sussex and Brighton and Hove, for discussion.

An Annual Report on Safeguarding is received by the Trust Board.

The Directorate of Professional Standards and Governance holds a database, which has been further developed in 2009. The database will enable thematic analysis of the information it contains in order to help us identify areas where further work on safeguarding needs to be undertaken.

All SVA alerts raised concerning BSUH staff or services provided by BSUH are logged and investigated in accordance with local adult protection investigation arrangements. The Operational lead for SVA monitors the database and the actions arising from the SVA investigations.

Alerts made to Brighton and Hove Council April 2008 – April 2009 from BSUH

	Concerning BSUH Services	Alerts made in BSUH about other services (e.g. Nursing Homes)	Total
Level 1	13	3	26
Level 2	0	12	12
Level 3	5	20	25
Level 4	0	1	1
No Action (not SVA)	1	5	6
Total	19	41	70

The Number of alerts made about BSUH services, in Brighton, has fallen from 31 in 2007/8 to 19 in 2008/9 however the total number of alerts that were raised concerning patients in BSUH has remained constant (70 in 2008/9 compared with 72 in 2007/8)

Interagency working across the Health and Social Care Economy

The Senior Nurse for Practice Development has established monthly meetings with Brighton and Hove senior hospital social workers to develop practice and improve process. This has proved an effective means of monitoring the quality of Level 1 investigations and raising issues relating to SVA.

The Senior Nurse for Practice Development is an active member of the Sussex NHS SVA Leads forum, which is developing joint working across all NHS organisations and undertaking peer reviews of SVA cases in each other's organisations.

Training

Safeguarding Vulnerable Adults basic awareness training is mandatory for all clinical staff in BSUH. Between April 2008 and April 2009, there have been approximately 250 staff from all professional groups trained in awareness of SVA and how to report actual or suspected abuse. This equates to 13.6% of all staff trained within the Trust in the past 2 years, this figure includes people who have no patient contact.

The target number of staff to be trained annually is 400 this target was not achieved due to lack of trainers in the Trust (only 4 active trainers).

SVA basic awareness is run on a monthly basis, as part of a day on Safeguarding Adults, children and domestic abuse, this has been running since February 2009 and has proved a very popular means of delivery and ad hoc sessions are undertaken in specialist areas. To address the shortfall in training numbers; specialist clinical educators in areas such as ITU, renal and cardiac are being trained to deliver this teaching and funding has been secured to 'buy-in' a trainer to undertake further basic awareness training.

18 matrons have undertaken the provider manager investigator training to improve response to Level 1 investigations. With this improved resource in the Trust, matrons will no longer investigate SVA alerts in their own areas, therefore increasing objectivity in investigations.

A briefing on Safeguarding Adults is now part of the Corporate Induction Programme for all staff. Between April 2008 – April 2009 all new staff have received this briefing, which outlines everyone's responsibility for SVA and how to alert the Local Authority to concerns.

At the Safeguarding Vulnerable Adults conference in November 2008 the Senior Nurse for Practice Development presented, with a social

worker, a workshop on privacy and dignity and will do this again in November 2008.

A half-day workshop for social workers and ward managers, examining the levels of Investigation ran in October 08, this deepened the understanding of each other's role in relation to safeguarding adults and evaluated extremely well. Another joint workshop is planned for September 2009, which will concentrate SVA investigations which have human resources implications.

The Senior Nurse for Practice Development is an active member of the multi agency Training Group for SVA, which has been instrumental in the development of accreditation for SVA Training across Brighton and Hove.

Future Plans

1. To increase training in basic awareness
2. To develop a business case for an SVA named nurse in the Trust
3. To develop better understand and provide some clarity about the interface between serious untoward incidents and Safeguarding

Caroline Davies
June 2009

4.5 Sussex Partnership NHS Trust – Brighton & Hove Locality

The Trust provides integrated services across Sussex working with 3 Local Authorities including Brighton and Hove. Locally the Trust manages a number of Adult Social Care staff in mental health and substance misuse services under a Section 75 Health Act secondment arrangement. The Trust works closely with the three main Local Authority Adult Social Care Departments to ensure compliance with the Pan Sussex Multi Agency Adult Protection Policies and Procedures.

Performance and Practice

Overall the data for 2008/09 shows an increase in reporting year on year in seconded services in Brighton and Hove and across the 3 LA's the trust covers. Activity is anticipated to continue to increase in the coming year. All care group areas; Older People Mental Health, Working Age mental health and Substance Misuse Services report an increase in adult safeguarding work. A safeguarding audit of case files and electronic recording in Brighton and Hove that included community mental health and substance misuse highlighted the need for improvement to integrated recording and reporting systems. The development of a specific social care admin support team in working age mental health has enabled a more stream line pathway for safeguarding referrals in to the Trust from the adult social care "access" point.

Brighton & Hove "provider" training to substance misuse residential provider services have significantly increased alert activity. Most alerts have been dealt with at level 1 of the process and have also led to a number of new service users being engaged into treatment for their substance misuse as a positive outcome

Increase alerts have also led to a renewed action to train more health staff within the integrated teams beyond awareness of safeguarding so they can also act as safeguarding investigators and managers

Better

Information from Safeguarding alerts is also providing valuable data and indicators in some cases around quality of care this is now being used alongside other data such as Serious Untoward Investigations to inform the focus of governance/ service reviews.

Training and Governance

All social care staff receive information on Safeguarding Vulnerable Adults at induction. Further training is provided according to the involvement and requirements of staff specific to their post, role and responsibilities. Those staff groups who have most involvement with service users will have a system of mandatory training and during 2008 the Trust along with Adult Social Care have made further investment in specific e-learning software to further support broader understanding and awareness of safeguarding within the specific context of mental health, and substance misuse services.

Structural management changes within the Trust will ensure there is a clear link to each of the new integrated governance teams (IGT) in which accountability for safeguarding will come for each care group, whilst also facilitating appropriate accountability to the existing local Safeguarding Adults Boards

4.6 Care Quality Commission

The Care Quality Commission is the new health and social care regulator for England. We look at the joined up picture of health and social care. Our aim is to ensure better care for everyone in hospital, in a care home and at home.

We regulate health and adult social care services in England, whether they're provided by the NHS, local authorities, private companies or voluntary organizations. And, we protect the rights of people detained under the Mental Health Act.

We make sure that essential common quality standards are being met where care is provided and we work towards the improvement of care services. We promote the rights and interests of people who use services and we have a wide range of enforcement powers to take action on their behalf if services are unacceptably poor.

Our work brings together independent regulation of health, mental health and adult social care. Before 1 April 2009, this work was carried out by the Healthcare Commission, the Mental Health Act Commission and the Commission for Social Care Inspection. These organizations no longer exist.

Our main activities are:

- Registration of health and social care providers to ensure they are meeting essential common quality standards
- Monitoring and inspection of all health and adult social care
- Using our enforcement powers, such as fines and public warnings or closures, if standards are not being met
- Improving health and social care services by undertaking regular reviews of how well those who arrange and provide services locally are performing and special reviews on particular care services, pathways of care or themes where there are particular concerns about quality
- Reporting the outcomes of our work so that people who use services have information about the quality of their local health and adult social care services. It helps those who arrange and provide services to see where improvement is needed and learn from each other about what works best.

4.7 Brighton and Hove Domestic Violence Forum

4.8 Practitioner Alliance against abuse of Vulnerable Adults (PAVA)

4.9 Brighton and Hove Multi-Agency Adult Protection Training Strategy Group

Brighton and Hove Safeguarding Adults Board Workplan 2009/10

Action	Priority 1 - 4	Target Completion Date and Key Milestones		Sub group and Lead Officer(s)	Standard 3, 6 and 10 SVA National Framework	
			Progress			
Objective 1 – All citizens to be able to access information about how to gain safety from abuse and violence, including information about the local multi-agency safeguarding procedures.						
Review all information available to the public from all partner organisations	1 HIGH	Audit all safeguarding information available to the public – by 01.03.10		Safeguarding Adults Board - Chair	Personalisation agenda - ASC Information Strategy – ASC	
Scope prevention work to be achieved within the community	2	Agree working group to complete scoping at SAB 01.03.10– report to SAB 07.06.10		Communications and Raising Awareness		
Carers- low number of alerts recorded	1	Gather information as to reasons for low alerts Links with Carer's Centre and Carer's Project worker BHCC – feedback to SAB 30.11.09		Michelle Jenkins		

Action	Priority 1 - 4	Target Completion Date and Key Milestones		Sub group and Lead Officer(s)	Standard 3, 6 and 10 SVA National Framework	
			Progress			

Action	Priority 1-4	Target Completion Date and Key Milestones		Sub Group and Lead Officer(s)	Standard 11 SVA national Framework	
			Progress			
Objective 2 – Engagement of service users and carers as key partners in all aspects of safeguarding work						
Explore how to achieve service user and carer representation at Board level, and in developing strategic plans and policy	2	Engage with carer's forums Engage with current service user forums		Communications and Raising Awareness		
Ensure service users and their carers have participation in outcomes of investigations, and can feedback their views	1 High	Develop audit tool for use following investigation process so vulnerable people's input can be monitored – for presentation at SAB 01.03.10		Performance, Quality and Audit Michelle Jenkins		
Effective work with people from diverse communities	2	Make links with CDRP Improve data collection from 01.10.09, report to SAB 01.03.10		Michelle Jenkins		
Advocacy arrangements	3					
Ensure people who fund their own care have access to information and appropriate support	1 High	Improve data collection from 01.10.09. Report data to SAB 01.03.10		Michelle Jenkins		

Action	Priority 1-4	Target Completion Date and Key Milestones		Sub Group and Lead Officer(s)	Standard 11 SVA national Framework	
			Progress			
Ensure safeguards are in place for Self Directed Support arrangements	2	Risk paper to be reported to Personalisation Board 07.12.09, report to SAB 01.03.10		Michelle Jenkins		

Action	Priority 1-4	Target Completion Date and Key Milestones		Sub Group and Lead Officer(s)	Standard 1, 5, 7 and 9 SVA National Framework	
			Progress			
Objective 3 – All work, by all partner organisations, undertaken in relation to adults safeguarding is of the highest quality and is based on best practice, in line with the multi-agency procedures.						
Sussex multi agency procedures to be reviewed Agree definitions and thresholds	1 High	Letter from Chair SAB to Chairs for SAB East & West Sussex – by 30.11.09		SAB Chair		
Hold Multi Agency Safeguarding Adults conference	1	To be held 03.12.09	Programme agreed, invites sent out 23.10.09	Workforce Development and Training		
Agree information sharing protocols	3	Gather current protocols, report on recommendations to SAB 13.09.10		Performance, Quality and Audit		
Implement Training Strategy and Competency Framework	1	See Training Strategy 09/10		Workforce Development and Training		
Agree activity data to be collected across organisations, and performance measures	1 High	Develop audit tool/process for ongoing auditing of investigations – report to SAB 01.03.10		Performance, Quality and Audit Michelle Jenkins		

Action	Priority 1-4	Target Completion Date and Key Milestones		Sub Group and Lead Officer(s)	Standard 1, 5, 7 and 9 SVA National Framework	
			Progress			
Pan Sussex Operational Instructions in place	1	Review draft Operational Instructions – report SAB 07.06.10	Draft Pan Sussex Operational Instructions being used by staff, feedback date 31,12,09	Michelle Jenkins		
Robust recruitment and selection arrangements	3	All organisations to report on recruiting and selection arrangements, in line with Independent Safeguarding Authority vetting and Barring scheme. Report to SAB 13.09.10				

Action	Priority	Target Completion Date and Key Milestones		Sub Group and Lead Officer(s)	Standard 2,4 and 8 SVA National Framework	
			Progress			
Objective 4 – Key agencies responsible for safeguarding adults to work in partnership, to have a consistent and co-ordinated approach to safeguarding adults in the City						
Agree recommendations from SAB review. Confirm Strategic Plan and reporting arrangements. Agree SAB TOR	1 High	Finalise SAB 30.11.09		S.A.B - Chair		
Each partner agency to have a set of internal guidelines, consistent with the multi-agency procedures, which set out the responsibilities of all workers to operate within it	2	Request from SAB Chair to Board members to confirm internal guidance in place – 13.09.10		Performance, Quality and Audit		
Links with DV Strategy and MARAC				Workforce Planning and Training	DV Action Plan	
Clarify roles and responsibilities within multi-disciplinary teams				Workforce Planning and Training		
Develop links and formal procedures with GP's, dentist, pharmacy, opticians	1 High	Explore options at SAB 30.11.09	Enhanced Service Specification in place for GP practices – PCT rep to report to SAB 30.11.09			

Action	Priority	Target Completion Date and Key Milestones		Sub Group and Lead Officer(s)	Standard 2,4 and 8 SVA National Framework	
			Progress			
Ensure all services commissioned by statutory agencies are Safeguarding Adults compliant	2	Request from SAB Chair to confirm safe contracting arrangements 06.12.10		SAB - Chair		
Develop links with Financial Services	1	Explore current work already completed nationally – report to SAB 30.11.09		Michelle Jenkins		

Action	Priority	Target Completion Date and Key Milestones		Sub Group and Lead Officer(s)	Standard 2,4 and 8 SVA National Framework	
			Progress			
Confirm Serious Case Review protocol	1	Confirm with Board members SAB 30.11.09		Chair - SAB		
Link Safeguarding agenda with Dignity in Care network						
Ensure links with other appropriate networks, such as CYPT, Community Safety						
Model protocol for voluntary sector organisations	1	Write protocol – report to SAB 01.03.10		Michelle Jenkins		

Please insert additional tables as required

5. Brighton and Hove Safeguarding Adults Board

The Brighton and Hove Safeguarding Adults Board is a group of lead managers from member agencies who work together to protect vulnerable adults from abuse by leading, overseeing and developing a strategy, effective protocols and policies to ensure a co-ordinated approach. It was originally set up in 2001 then set up under its current remit in 2004 from the main statutory agencies involved in safeguarding adults locally. It is now well established with an expanding membership. Membership and function of the Board have been reviewed in 2007 and the name changed from the Adult Protection Committee to the Safeguarding Adults Board.

Members

GLOSSARY

ABE	Achieving Best Evidence
ADSS	Association of Directors of Social Services
AP	Adult Protection
APMC	Adult Protection Management Committee
ASC	Adult Social Care
ASCH	Adult Social Care and Health
AVU	Anti-Victimisation Unit
B&H	Brighton and Hove
BHCC	Brighton and Hove City Council
BSUH	Brighton and Sussex University Hospital
BSUHT	Brighton and Sussex University Hospital Trust
BHCC	Brighton and Hove City Council
CMHT	Community Mental Health Teams
CPS	Crown Prosecution Service
CSCI	Commission for Social Care Inspection
HR	Human Resources
IMCA	Implementing Mental Capacity Act
IPF	Independent Providers Forum
MCA	Mental Capacity Act
NCSC	Nursing Home Support Team
OPCAT	Older Peoples Care Assessment Team
PALS	Patient Advocacy and Liaison Service
PAVA	Practitioner Alliance against the abuse of Vulnerable Adults
POVA	Protection Of Vulnerable Adults
SDHT	SouthDowns Health Trust
SPT	Sussex Partnership Trust
SSW	Senior Social Worker
SVA	Safeguarding Vulnerable Adults
SW	Social Worker
TM	Team Manager